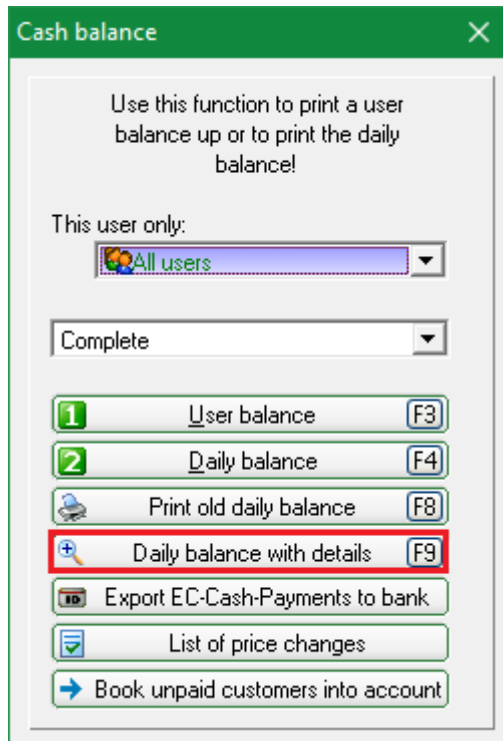


Print daily balance with details

To reprint a daily balance with details go to **Accounts/Cash report/Daily balance with details**. (F9)



Cash balance

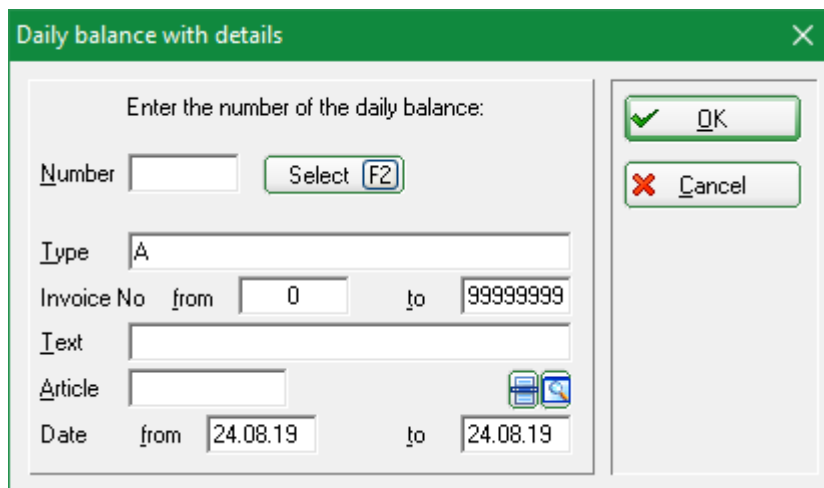
Use this function to print a user balance up or to print the daily balance!

This user only:
All users

Complete

1 User balance (F3)
2 Daily balance (F4)
Print old daily balance (F8)
3 Daily balance with details (F9)
Export EC-Cash-Payments to bank
List of price changes
Book unpaid customers into account

Now a window will open and you click **Select** (F2) to **Select a daily balance**.



Daily balance with details

Enter the number of the daily balance:

Number Select (F2)

Type

Invoice No from to

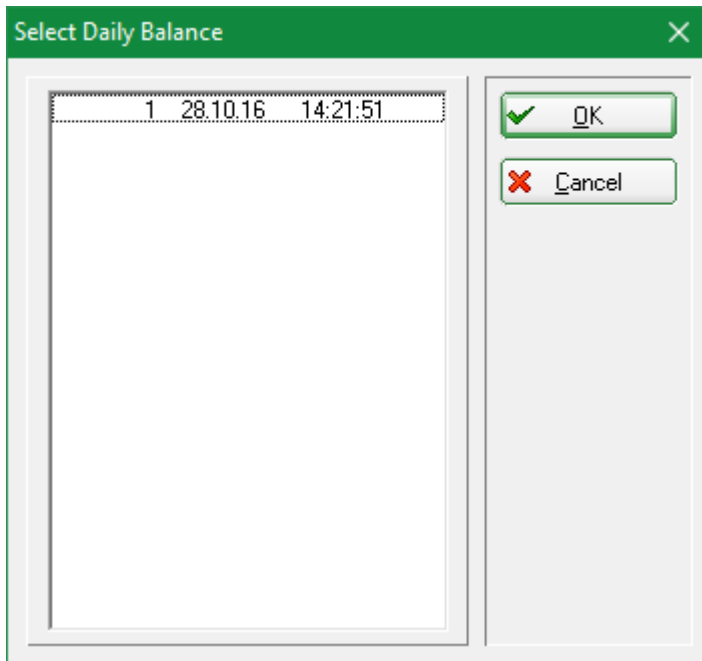
Text

Article

Date from to

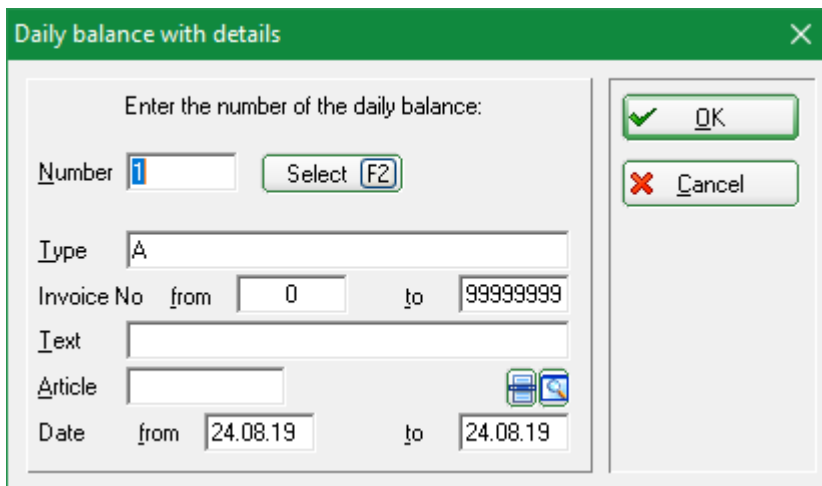
OK
Cancel

Now select the required daily balance.



! Leaving the selection field empty (enter no number) as shown in the following example, you will get the details to all the postings of today or to all postings since the last [Daily balance](#).

! If you find the information „Difference in total“ in a user balance, you will be able to locate it in this detailed daily balance. This can be very helpful when looking for wrong postings. More information is available under [User balance](#).



Make your selection and confirm with **OK**. Now you can see details of each entry.

Daily balance details

Daily balance 1 Date: 28.10.16, 14:21 User: EvtD

Invoice 23570, Tisch 1	25.10.05	15:30		120.00	120.00	k07
Apollinaris - 0,2	25.10.05	15:26	2.00	5.00	5.00	SSS
*** VORSPEISE ***	25.10.05	15:26	1.00	0.00	0.00	SSS
Tomatencreme-Suppe	25.10.05	15:26	2.00	24.00	24.00	SSS
kleiner gemischter Salat	25.10.05	15:26	1.00	8.00	8.00	SSS
*** ZWISCHENGANG ***	25.10.05	15:26	1.00	0.00	0.00	SSS
kleiner gemischter Salat	25.10.05	15:26	1.00	8.00	8.00	SSS
*** HAUPTSPEISE ***	25.10.05	15:27	1.00	0.00	0.00	SSS
Züricher Geschnetzeltes	25.10.05	15:27	1.00	32.00	32.00	SSS
Rinds-Medaillons - medium	25.10.05	15:27	1.00	31.00	31.00	SSS
Clausthaler, alkoholfrei	25.10.05	15:27	1.00	4.00	4.00	SSS
Clausthaler, alkoholfrei	25.10.05	15:29	1.00	4.00	4.00	SSS
Clausthaler, alkoholfrei	25.10.05	15:29	1.00	4.00	4.00	k07
Barzahlung	25.10.05	15:30	150.00	120.00	120.00	k07
Rückgeld: Barzahlung	25.10.05	15:30	-30.00	0.00	0.00	k07
Invoice 23571, T77 Abathe-Imgrüth, Is	25.10.05	15:35		0.00	0.00	k07
Invoice 23572, T 77 Ackermann, Samuel	25.10.05	18:06		138.50	138.50	k01
Tomatencreme-Suppe	25.10.05	18:05	1.00	12.00	12.00	k01
Clausthaler, alkoholfrei	25.10.05	18:05	1.00	4.00	4.00	k01
*** VORSPEISE ***	25.10.05	18:05	1.00	0.00	0.00	k01
Züricher Geschnetzeltes	25.10.05	18:05	1.00	32.00	32.00	k01