### **Turnover statistics**

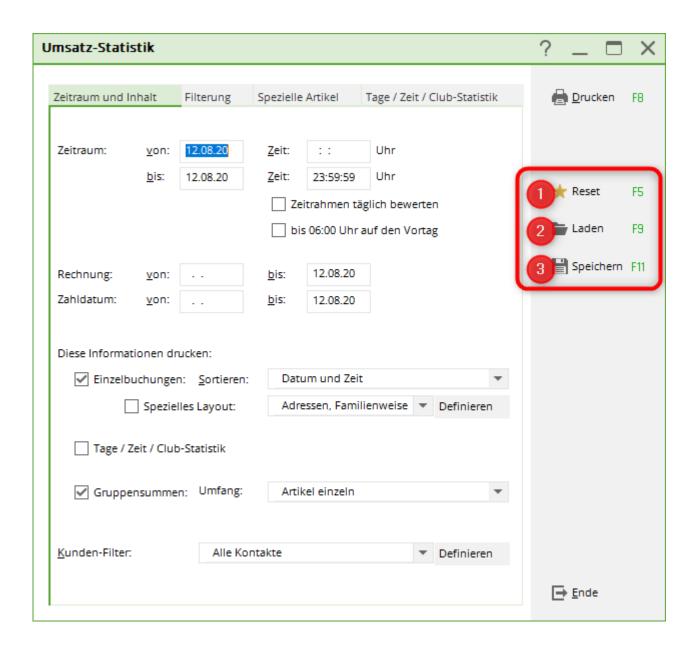
The turnover statistics can be used in all account areas, please select the desired account area. It has many different functions, so it is a good idea to have a specific analysis in mind. Ask yourself the specific question:



What do I want to find out?

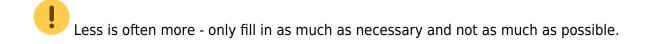
You can find the sales statistics via Turnover/turnover statistics.

### **Basic functions**



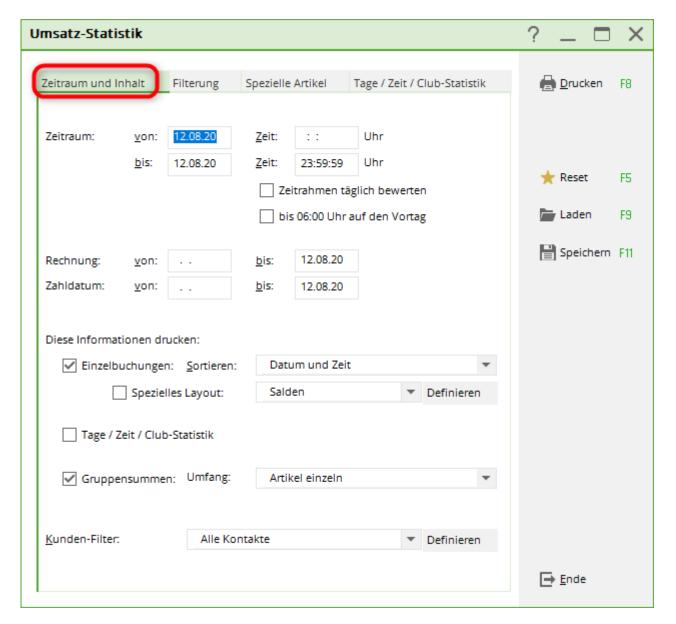
Reset (1)	Please always press the button before starting the settings. <b>Reset</b> button to restore the basic settings.									
	Reset enables all tests, as you can always reactivate.									
	Via <b>Save</b> you can easily save particularly practical statistics settings. This means that you always have them quickly to hand and do not always have to make the settings again.									
Save (3)	Please stay in the folder that PC CADDIE automatically suggests. Also pay attention to the naming of the statistics, especially the content/topic should be included in the name.									
Loading (2)	When you load a saved statistic <b>Load</b> , you only need to enter the <b>period</b> to adjust. This must be changed after loading.									

### **Important settings**



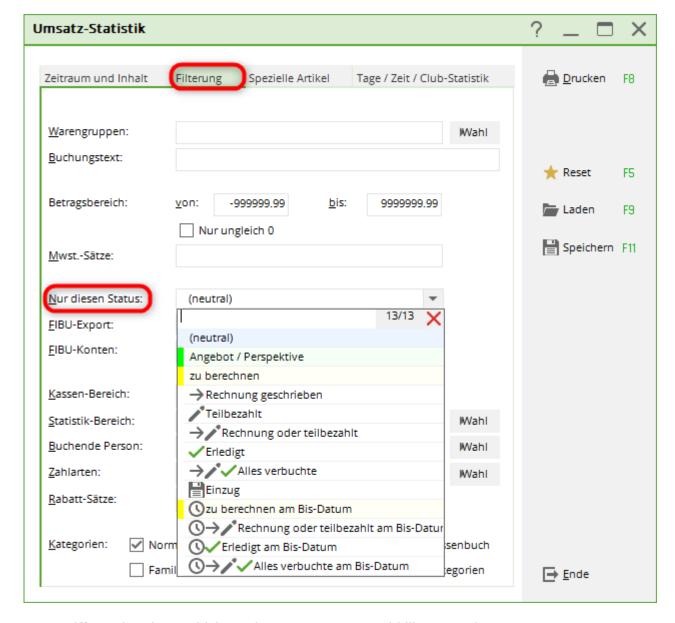
### **Period and content**

You can set the most frequently required settings with the following information:



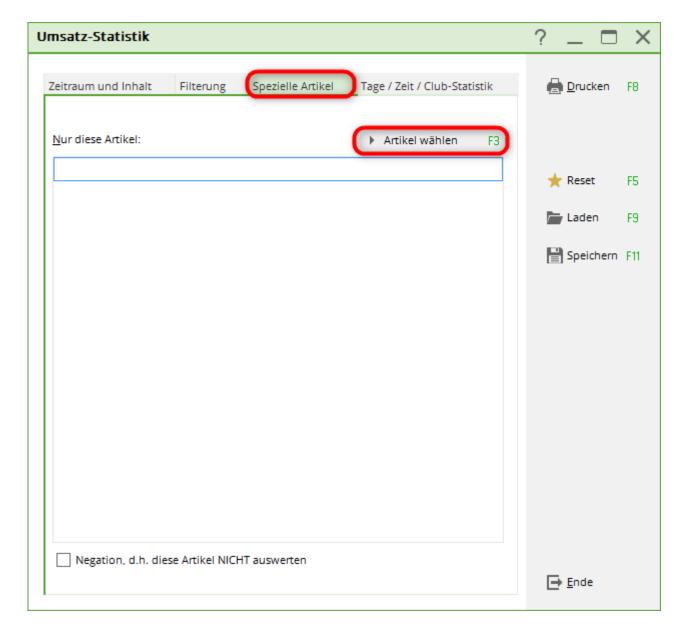
- **Period**: Always set the relevant period here.
- **Rate time frame daily**This concerns the daily sales at a certain time e.g. 10.00 to 14.00 within the set period e.g. 01.01.10 to 31.12.10
- *until 06:00 on the previous day*This tick is particularly useful for the catering trade if sales after midnight are to be calculated for the previous day.
- **Einzelbuchungen:**: Determine whether you want to print with individual bookings or only totals by unchecking the "Individual bookings" box.
- You can also select other sorting options for the "Individual bookings" item, e.g. sorted by customer name (alphabetically), item description, invoice number, home club and cash register layout (with debit and credit bookings).
- **Gruppensummen:**: Here you can choose between the individual articles or the product groups.
- **Kunden-Filter:**:Auch The person group can be selected.
- If you require "individual persons", please create a filter with enumeration!

### **Filtering**



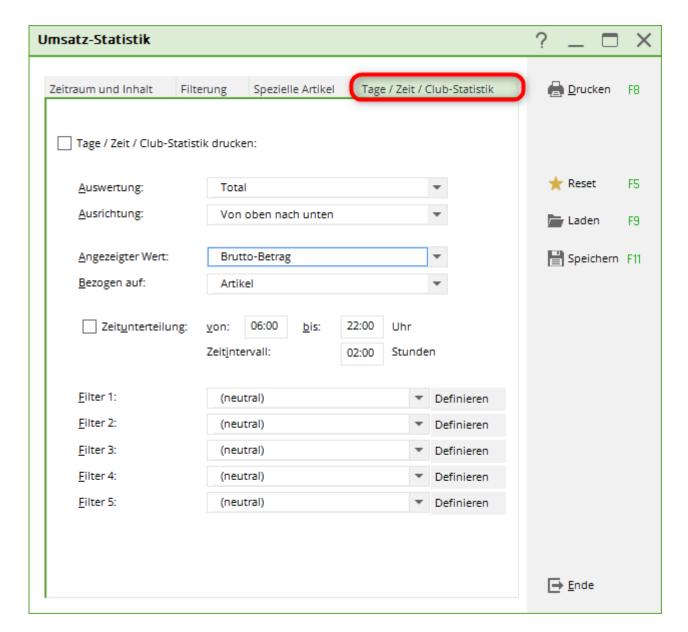
- Differentiate here which product groups you would like to analyse.
- *Only this status* is particularly important in the account area *CLUB* account area, which can be used to print any sales statistics.

### **Special articles**



- About Select article you can tick the desired articles and click OK to bring them into the window.
- Please also note the possibility of negation.

### **Days/Time/Club statistics**



- This area can be very useful for green fee analyses. It can be used to determine the fluctuation during certain periods.
- About *Evaluation* you can analyse individual days, weekdays, clubs, person filters or operators.
- The **Displayed value** can be displayed according to "gross-net value" or "number".
- For the **time subdivision** shows how often an item was booked in this period, which is very practical when analysing green fees.
- With the *filters* filters can be further differentiated according to groups of people.

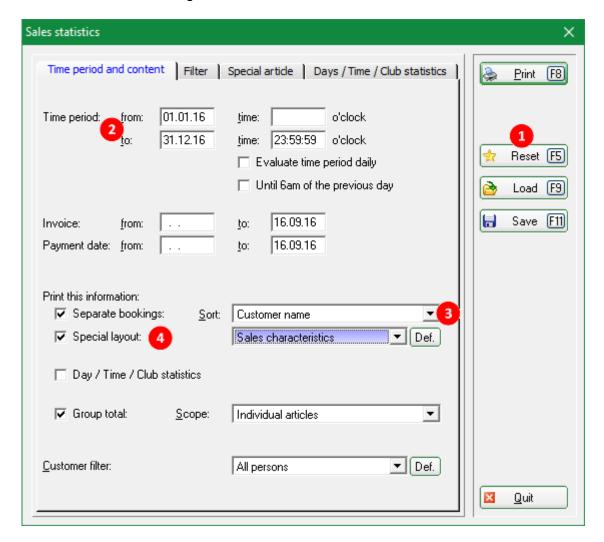
### **Examples of statistics**

Please do not forget to save the practical statistics settings customised to your needs. This means you can load the settings again at any time if required.

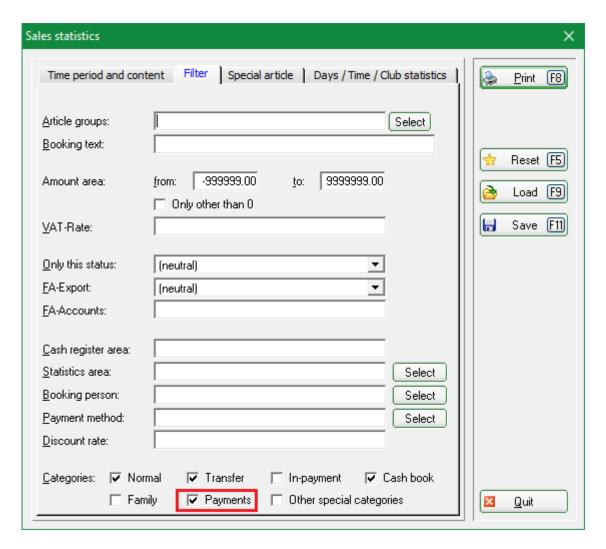
### Sales statistics with customised layout

Statistics with member characteristics, account text and gross amount in the account

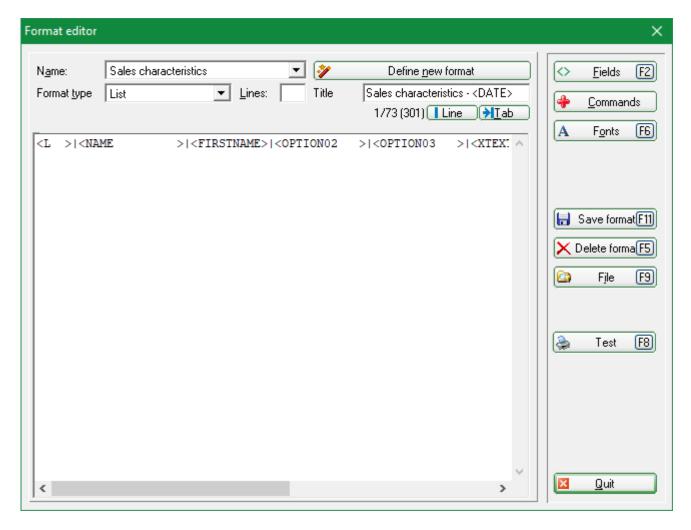
### Turnover statistics setting



- 1. reset
- 2. define date
- 3. sorting
- 4. layout
- 5. tick for payment (next screenshot) under the Filtering tab



Layout

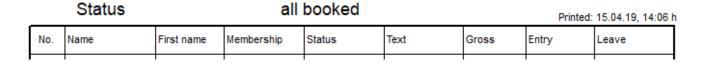


### Layout to copy:

<	<z< th=""><th><name< th=""><th><vorname< th=""><th><merkmal02< th=""><th><merkmal03< th=""><th><xtext< th=""><th><xgrs< th=""><th><eintri< th=""><th><austritt< th=""></austritt<></th></eintri<></th></xgrs<></th></xtext<></th></merkmal03<></th></merkmal02<></th></vorname<></th></name<></th></z<>	<name< th=""><th><vorname< th=""><th><merkmal02< th=""><th><merkmal03< th=""><th><xtext< th=""><th><xgrs< th=""><th><eintri< th=""><th><austritt< th=""></austritt<></th></eintri<></th></xgrs<></th></xtext<></th></merkmal03<></th></merkmal02<></th></vorname<></th></name<>	<vorname< th=""><th><merkmal02< th=""><th><merkmal03< th=""><th><xtext< th=""><th><xgrs< th=""><th><eintri< th=""><th><austritt< th=""></austritt<></th></eintri<></th></xgrs<></th></xtext<></th></merkmal03<></th></merkmal02<></th></vorname<>	<merkmal02< th=""><th><merkmal03< th=""><th><xtext< th=""><th><xgrs< th=""><th><eintri< th=""><th><austritt< th=""></austritt<></th></eintri<></th></xgrs<></th></xtext<></th></merkmal03<></th></merkmal02<>	<merkmal03< th=""><th><xtext< th=""><th><xgrs< th=""><th><eintri< th=""><th><austritt< th=""></austritt<></th></eintri<></th></xgrs<></th></xtext<></th></merkmal03<>	<xtext< th=""><th><xgrs< th=""><th><eintri< th=""><th><austritt< th=""></austritt<></th></eintri<></th></xgrs<></th></xtext<>	<xgrs< th=""><th><eintri< th=""><th><austritt< th=""></austritt<></th></eintri<></th></xgrs<>	<eintri< th=""><th><austritt< th=""></austritt<></th></eintri<>	<austritt< th=""></austritt<>
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Result:

# Turnover from 01.01.16 to 16.09.16 SALES



### **Account control after contribution allocation**

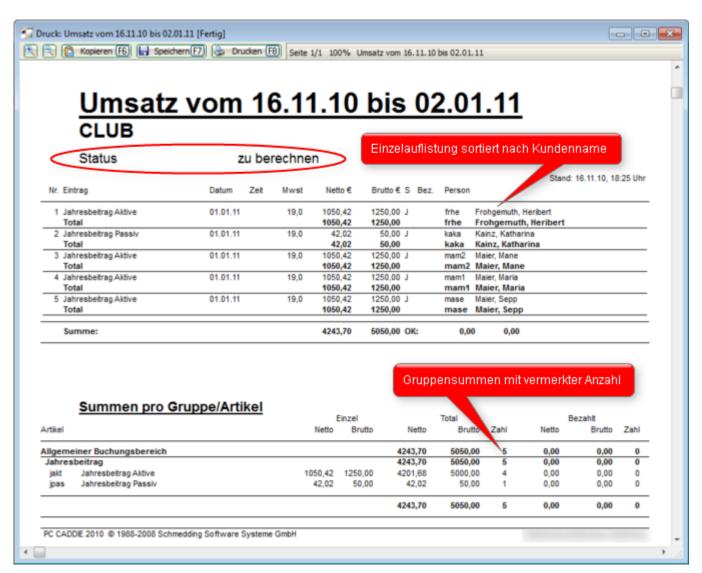
You have allocated the annual contributions and would now like to check them before printing the invoice?

1. Press the button Reset button.

- 2. In the tab **Period** tab, enter the date from... to... tab.
- 3. The **individual bookings** should be sorted by "Customer name".
- 4. Please set the person filter "All persons", this is the only way you can check whether something has been unintentionally assigned to other persons.
- 5. You now go to the tab *Filtering* tab and select *Only this person Status:* "to calculate".
- 6. Now you can click on **Print** button.



See the result here:

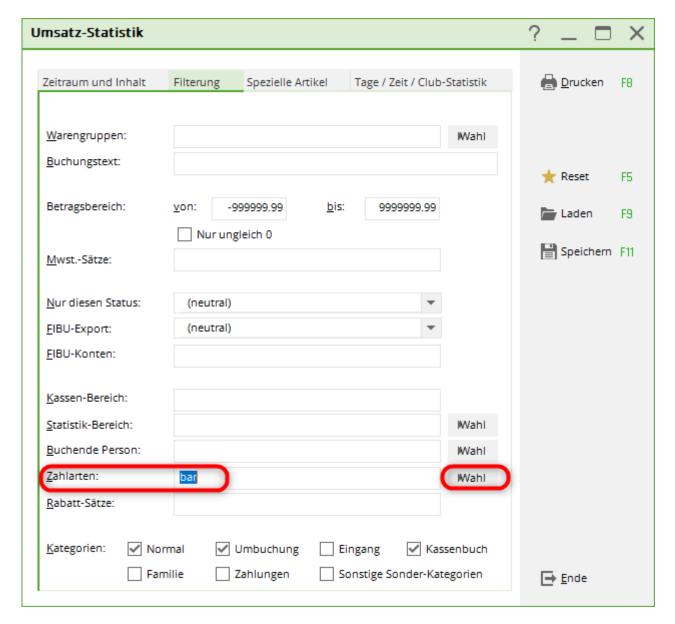


### List for individual payment methods

For example, do you need a list of how much turnover you have generated in cash or by EC card for your cash account area?

- Take the route via **Turnover/turnover statistics** and click on the right on **Reset**, to make sure that the basic settings have been restored.
- In the tab **Period and content** tab, enter the desired date for the period and, if required, tick the box for **Print individual bookings** if required.

### Then select the tab Filter:



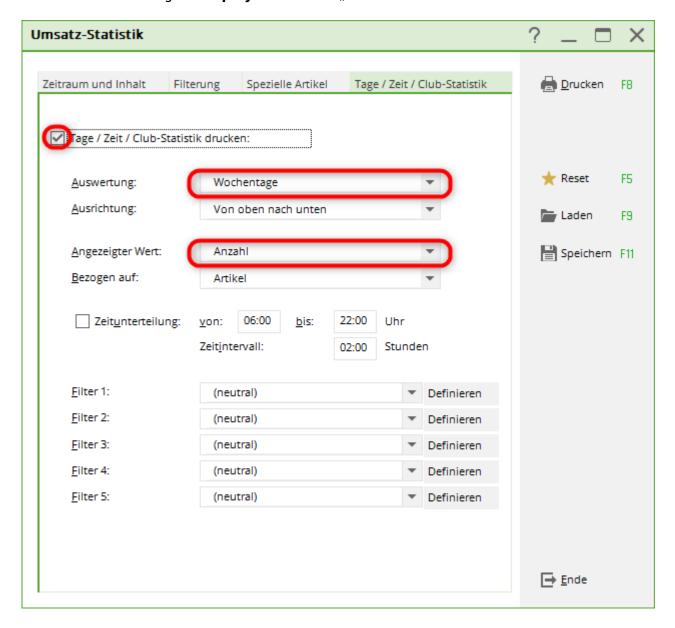
- In the "Payment methods" line, select under *Choice* select the payment method. These can usually be found at the bottom of the article list.
- Make lists for all desired payment types one after the other.
- If you select several payment types at the same time, the totals of the payment types are added together.
- Now start the printout with **Print** (F8).

### Turnover by day of the week or with time division

In our example we take the green fee. You can use this description for all articles and product groups, as well as for analyses for your pro shop or your restaurant.

- Select your cash account area, e.g. **SALES** and again take the path **Turnover/turnover statistics**. Reset with **Reset** to restore the default setting.
- In the tab **Period and content** tab under **Period** tab, enter the date.
- Tick the box next to individual bookings off.

- Now switch to the tab *Filter tab.* In the line *merchandise category* line, select the product group for GREENFEE. If the product group GREENFEE contains many items, it may not be possible to print them all on the statistics. In this case, please select individual articles. If you all items in the green fee product group, you will see the complete number of green fees for the day of the week in the 1st column.
- Click further on the Days/Time/Club statistics and tick the box next to Print days/time/club statistics.
- Select Evaluation "Days of the week".
- Set the following for **Displayed value** to "Number":

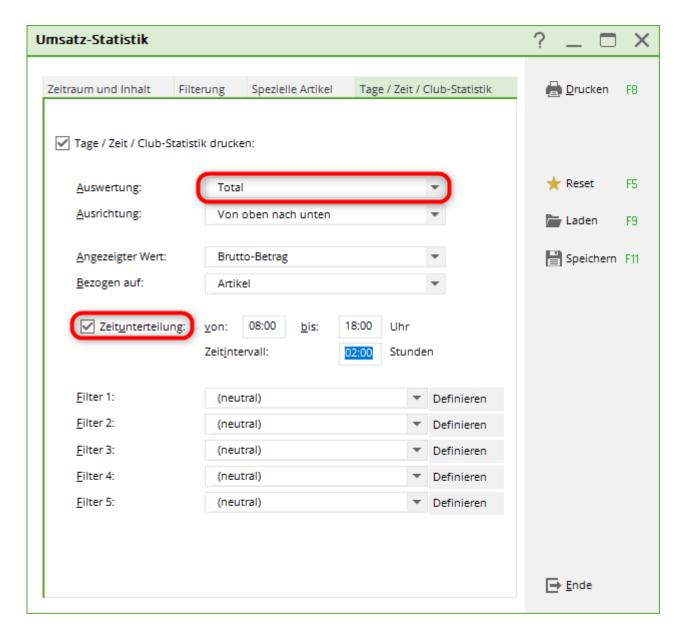


With **Print** you get the following view:

### Umsatz vom 01.01.10 bis 12.12.10 UMSATZ Warengruppe GF Stand: 12.12.10, 09:36 Uhr Summe)0076543ho 0100ho 0300ho 0400o 0100o 0200 Zelftraum es ew Montag 8,00 0,00 1,00 4,00 0,00 0,00 0,00 1,00 0,00 2,00 Dienstag Total 0.00 0,00 0,00 0,00 0,00 0,00 0,00 0,00 0,00 0,00 Mittwoch Total 1.00 1.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0,00 0,00 0,00 0,00 0,00 Donnerstag 0,00 0,00 0,00 0,00 0,00 Total Freitag 5,00 0,00 1,00 3,00 1,00 0,00 0,00 0,00 0,00 0,00 Samstag Total 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 2,00 0,00 0,00 0,00 0,00 0,00 0,00 0,00 1,00 1,00 Sonntag Total Total 16,00 1,00 2,00 7,00 1,00 0,00 0,00 1,00 1,00 3,00 Summen pro Gruppe/Artikel Einzei Artikel Netto Mwst Zahl 1300,00 Golfartikel 1092.44 19,0 16 207,56 1092 44 19.0 10abo 0300 10er ABO Greenfee - Einlösung 18 Loch 0.00 0,00 0,00 0,00 0,00 0.0 10abo 0400 10er ABO Greenfee - Einlösung 9 Loch 0,00 0,0 0,00 0,00 0,00 0,00 10abo 0100 10er ABO Greenfee - Verkauf 10er 336,13 400,00 672,26 800,00 127,74 19,0 gf9wo 9 L. Greenfee Mo. - Fr. 8100 67,23 80,00 201,69 240,00 38,31 19.0 3 Erwachsene Sonn/Felertags 8100 67.23 80,00 67.23 80.00 12.77 19.0 00076543 Erwachsene Sonn/Felertags 2 2 80,00 8102 67.23 80,00 67.23 12,77 19.0 Erwachsene Wochentags 8011 100,00 84,03 100,00 15,97 84,03 19.0 0100 Greenfee - Verkauf 10e 8100 0,00 0,00 0,00 0 abo 0200 Greenfee - einlösung 8100 0.00 0.00 0.00 0.00 0.00 0.0 0 1092,44 207,56 1300,00 19,0 16

You can also print a list with time subdivision if you make small changes in the tab **Days/Time/Club statistics** tab (see following image).

- Select **Evaluation** "Total".
- Tick the box next to *Time allocation* and adjust the times according to your requirements.



You will receive the following list and can easily see at which times of day you have most frequently booked green fees.

## Umsatz vom . . bis 19.11.10

Warengruppe	GF												9	Stand: 19.11.10, 15:43 Uh		
Zeitraum	Summe)22220101)0076543bo		0100bo	0300bo	0400bo	05000	01000	0200j	0201	es			regel	.10, 10.40 011		
Alle Tage Total	37,00	1,00	1,00	6,00	11,00	2,00	1,00	0,00	0,00	1,00	4,00	7,00	1,00	2,00		
von 00:00 bls 08:00	1,00	_	-	_	_	_	_	_	_	-	_	-	_	1,00		
bls 10:00	0,00	-	-	-	-	-	_	-	-	_	_	-	_	-		
bls 12:00	5,00	-	-	1,00	_	_	_	-	-	_	1,00	2,00	1,00	-		
bls 14:00	7,00	1,00	-	1,00	3,00	-	_	0,00	0,00	1,00	_	1,00	_	-		
bls 16:00	13,00	ノ -	-	3,00	4,00	2,00	1,00	_	-	-	2,00	-	_	1,00		
bls 18:00	3,00	-	1,00	-	-	-	_	-	-	-	_	2,00	_	-		
bls 24:00	8,00	-	-	1,00	4,00	-	-	-	-	-	1,00	2,00	-	-		
Total	37.00	1.00	1.00	6.00	11.00	2.00	1.00	0.00	0.00	1.00	4.00	7.00	1.00	2.00		

TIP You can reset at any time with *Reset* to restore the basic settings and try out new settings.

### Financial accounting export, non-exported bookings

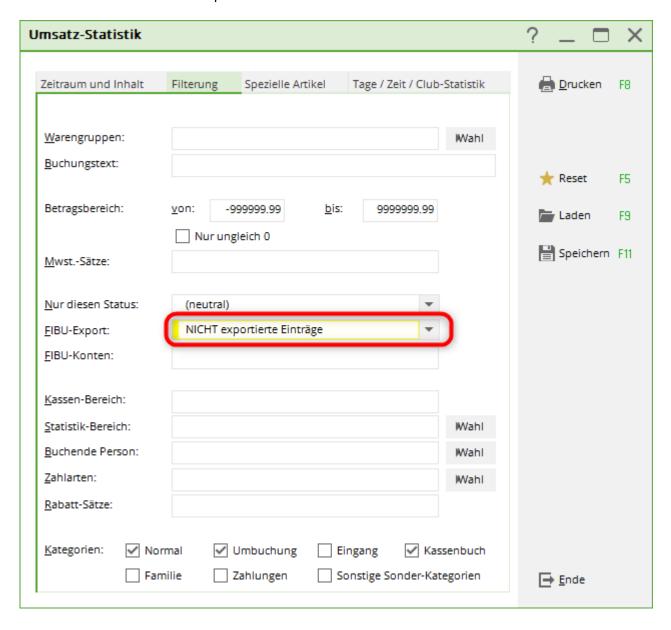


This list is only of interest in connection with the module Accounting export .

If you use the accounting export module to export your bookings to DATEV, for example, the 2 most common errors are as follows:

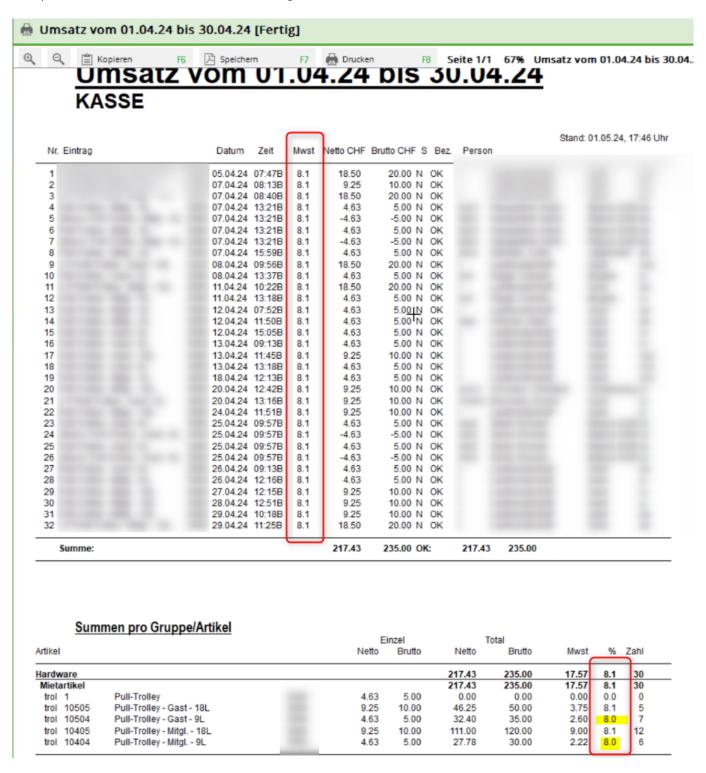
- 1. Posting cannot be exported because the FNA account number is missing in the article.
- 2. Posting cannot be exported because it was posted to a date in the past and the period has already been transferred to DATEV.

You can use the sales statistics to check whether postings were not exported and which postings they were. In this case, leave the tick next to *Individual postings* in the tab *Period and content tab*. In the tab *Filter* tab for FIBU export:



### Note on the indication of value added tax

It is possible that "crooked" VAT rates (e.g. 8.0 instead of 8.1) are shown on the sales statistics:



PC CADDIE calculates the respective article / product group totals and their net and gross amounts against each other in the sales statistics. This is used to check and overview the totals in the evaluation. Due to rounding differences, especially for small amounts, different percentages may be calculated here. However, the posting and calculation of the tax in the respective sales and individual documents has been posted and shown correctly.

Example 1 - calculated with 20% for the sake of simplicity (this also applies to the respective valid tax

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rates of the countries - the currency was deliberately not mentioned in this example):

You sell an item that costs 1.00 gross. At 20% VAT, this corresponds to a net price (rounded down) of 0.83. The tax amount is therefore 0.17. If you now sell this item 100 times in 100 individual receipts, you have a total amount of 83.00 net ( $100 \times 0.83$ ) and 17.00 tax ( $100 \times 0.17$ ). Theoretically, you now owe the tax office 17.00. If you add this back in ONE sum, this would correspond to a percentage of 20.48% (and no longer 20% as correctly shown in the individual receipts). However, as the tax office looks at each voucher individually and not the total of the vouchers, the statement is correct.

### Example 2 (group totals):

Item 1 costs 1.00 gross and includes 20% (0.83 net + 0.17 VAT = 1.00 gross) Article 2 costs 1.00 gross and includes 0%, i.e. no VAT (1.00 net = 1.00 gross). You now sell both items 100 times. We remember our first example and know that this corresponds to 83.00 net for the first item. The second item without VAT corresponds to 100.00 net. We now have a net total of 183.00 and a gross total of 200.00. If we add these amounts together, we arrive at a percentage of 9.3%. Of course, you have not sold an item with such a tax rate, but you will quickly realise that this results in a purely mathematical total and mixed tax rates in the sales statistics. If you wish, you can also switch off this feature in PC CADDIE, in which case tax rates will no longer be shown in the sales statistics. Please contact our support team for more information.