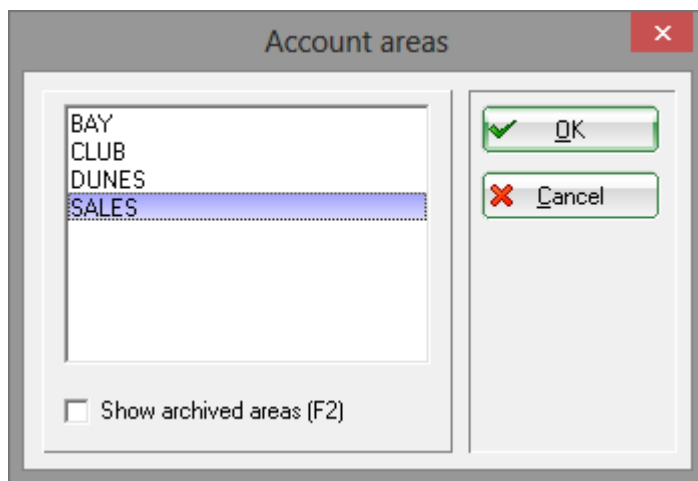


# Sales System

Make all the arrangements for the preparation of the annual / monthly contributions, the cash register settings, annual statements, accounting exports or selection of the account ranges in the SALES account area.



Always decide in advance which account category you want to work with. **CLUB** is often used for the invoices of the annual membership fees, **SALES** for the cash register and **OI** for open invoices/ outstanding items in your cash register.



- [Edit accounts](#)
- [Automatic transfer of fees](#)
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- [Budget](#)
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- [Import payment file](#)
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- [Opening the cash register](#)
- [Balancing the day's cash](#)
- [Cash register / efsta interface](#)
- [Cash book](#)
- [Card payment](#)
- [Select account area](#)

## Additional functions

- [Annual financial statement process](#)

- POS guidelines (AT) and process documentation
- Cash register guidelines and procedural documentation in Germany