# New, edit, delete

#### Practical competition examples can be found =>here

# Checklist

A small checklist should help you with handling a tournament. You should consider the following points in advance:

- Create a new competition
- Upload the competition to the Intranet, so players can register
- Print the entry list

After the registration deadline:

- Enter all participants
- Create the start list
- Upload the start list to the Intranet

On the day of the competition:

- Print score cards
- Enter results
- Close competition (depending on the playing form) and transfer the results via Intranet
- Print result lists

# **Tournament examples**

You can find examples under Tournament examples.

The page also contains more details on match play.

# **Creating tournaments**

The category "competitions" processes all the competition data. The most important basic functions can be viewed via *Competitions/...new*, edit, delete.

The icon bar is a fast way to get to the competition menu:

PC C/	ADDIE						
Persons	<u>H</u> andicaps	<u>A</u> ccounts	Competitions	<u>T</u> imetable	<u>S</u> etup	Exit	
🥵 📄	2	6		CLUB	3	2 🛶 🗋	🄮 🍓 📄
Opene	d window	vs	Curren	t informatio	n	Competition	s: New, edit, delete

If you want to edit an existing tournament, select the tournament from the list and confirm your choice with *Edit* (F7) or click *New* (F9) to open a new competition mask.

Enter search-abbr. 20001		
Date Tournament	Hole Competition Player /	Abbr
29.06.17 17001	18 Single-Sta 0/0	17001 A
30.06.17 Beginners-Cup	18 Single-Sta 5/0	17002 O Edit F7
04.07.17 17003	18 Single-Sta 0/0	17003
04.07.17 Tournament name	54 Single-Sta 0/0	17004 🛛 🗙 Delete 🕞
25.11.17 Club championship	36 Single-Sta 5/0	17005
27.04.18 18002	18 Single-Sta 0/0	18002 🛛 🔍 Find
27.04.18 Opening tournament	18 Single-Sta 1/0	18001
20.07.18 18003	18 Single-Sta 0/0	18003
09.08.18 18004	18 Single-Sta 0/0	18004
13.08.18 2 x 27 holes for 2 days	72 Single-Sta 0/0	18005 🛛 🗙 Cancel
26.09.18 18007	18 Single-Sta 0/0	18007
10.10.18 Basic Tournament	18 Single-Sta 1/0	18006
15.11.18 Championship Nov 2018	18 Single-Sta 2/0	18008
26.11.18 18009	18 Single-Sta 0/0	18009
31.01.19 Test Comp	18 Single-Sta 0/0	19001
07.02.19 Test Comp start Tee1&10	18 Single-Sta 0/0	19002
24.05.19 19003	18 Scrambl-Sta 1/0	19003
31.05.19 test	18 Single-Sta 1/0	19004
J29.01.20 20001	36 EinzelSta 0/0	20001 💌 📋

#### Name, Date, Course

As **Code** PC CADDIE suggests a number; for example, "16001" for the 1st tournament of 2016. The automatic number assignment suffices in many clubs.

You can also enter you own code, e.g. "16La27" for the ladies tournament in the 27th week of 2016. This may speed up the selection of a tournament. The **Name** might end up being very long. As not all of the text will fit in one row, you can enter a tournament name in several rows. Printed lists (such as start or results list) will adjust to multiple lines.

Competition data: PC CADDIE Cup powered by - 31.01.20 - Participants: 0 / Gu	uests: 0 X
Name, Date, Course       Code     10007       Name     PC CADDIE Cup       powered by us	Project
Holes         54         2nd Round 3rd Round           Date         31.01.20         01.02.20         02.02.20	<u>№</u> ew     Save F11
Course     9001.1     Sonnenschein - N     Several courses in play       HCP limit of the tees     Men     /-/-/-/-	Delete [F5]
Ladies /-//-	Rayer

The number of *Holes* can vary between 1 and 108 (1 up to a maximum of 6 rounds). *Set the number to 9 for a 9-holes tournament.* 

ompetition data: PC	CADDIE Cup powered by - 31.01.20 - Participants: 0 / Gue	ests: 0 🛛 🗙
Name, Date, Cours	e	
<u>C</u> ode 10007	Name PC CADDIE Cup powered by us	project
Holes 54 Date 31.01.2	2nd Round3rd Round 0 01.02.20 02.02.20	<u>✓ New</u>
Course 9001.1	Sonnenschein - N 🖶 🔄 🛛 Several courses in play	X Delete F5
HCP limit of the tee	s Men /-/-/-/	Opy from
	Ladies /-//-	🎨 Player
Competition conditi	ons	scores
HCP limit	EntryCalculatio Hcp <u>f</u> actor	🃚 <u>P</u> rint F8
Playing form	Fixed playing formats:   Details	Start fee
	Einzel-Zählspiel nach Stableford	
Sum/E <u>c</u> lectic	Accumulate / Add 🗾 🚺 Information	
Tie	Most difficult/Easiest 💌 9, 6, 3, 1	🔮 Internet
Blind h <u>o</u> le	No	
<u>Annual prize</u>	No 💌 Compet. text Pin positions	
Intern/Guests	Open   Prizes/Categories  Ieam scoring	
Qualifying	vorgabenwirksam	🛛 Quit

Depending on the number of holes, there will be up to six entry fields for the *date* of each round.

Select the *Course* where the competition will take place. In the usual case (i.e., all rounds will be played on the same course), enter your club number and confirm with *Enter*. You will then see the selection window for all possible courses.

#### Select a 9-hole rated course for a 9-holes tournament.

Select course		×
Select from this clu	ub the course you require:	
Course	Number	Cancel
Sonnenschein - Nordplatz	499001.0.0 0	
Sonnenschein - Kurzplatz	0.0.0 0	2
1		
Enter new course F9	Edit F7 🗙 Delete	E I

Select the correct course for this competition and confirm your selection with **OK**.

You can find more detailed information in the chapter Enter course details, for the case when the required course (or courses) does not exist.

#### Several courses in one competition

You have the possibility to use different courses in a tournament with several rounds. In this case you should click on the button *Several courses in play:* 

Competition data: PC CADDIE Cup po	wered by - 31.01.20 - Participants: 0 / 0	Guests: 0 X
Name, Date, Course		
Code 10007 Name PC Copowe	ADDIE Cup	
Holes         54         2nd Round 3rd           Date         31.01.20         01.02.20         02.	Round 02.20	<u>♦ New</u> <u>Save F11</u> <u>♦ Save F11</u> <u>♦ S</u>
Course 9001.1 Sonnenscheir	• N 🖶 🖸 🛛 Several courses in play	X Delete F5
HCP limit of the tees Men	/-/-/-/	Opy from
Ladies	1-11-1-	🎨 Player

The following window opens:

Several courses per competitio	n		×
Special course distribution Persons group (neutral) Hcp von 0,0 bis 0,0	Course 1.Rd: 9001.2 2.Rd: 9001.1 3.Rd: 7719.1	) pecial Rating or SSS (normally empty!) Slope CR/SS Sunshine - (—) Sunshine - (—) Golfclub Ma⊕]	✓ <u>D</u> K メ <u>A</u> bbruch
<mark>(neutral) ▼</mark> Hcp von <mark> bis</mark>	1.Rd: 2.Rd: 3.Rd:		
(neutral)	1.Rd: 2.Rd: 3.Rd:		
(neutral)	1.Rd: 2.Rd: 3.Rd:		

First of all, you have to activate the option **Special course partitioning requested**. Now enter the different courses for each round. In addition, you can use different **Groups of persons** for this partition.

Several rounds in several clubs

#### Setting the tees for a competition

Competition data: PC CADDIE Cup powered by - 31.01.20 - Participants: 0 / Gu	iests: 0 X
Name, Date, Course	
Code 10007 Name PC CADDIE Cup powered by us	
Holes         54         2nd Round 3rd Round           Date         31.01.20         01.02.20         02.02.20	<u>♦ New</u> <u>Save F11</u> <u>♦ Save F11</u> <u>♦ Save F11</u> <u>♦ Save F11</u> <u>♦ Save F11</u> <u>♦ Save F11</u> <u>♥ Save F11</u>
Course 9001.1 Sonnenschein - N Sonnenschein - N	
HCP limit of the tees Men /-//-/	Copy from
Ladies /-//-	😫 Player

The fields *HCP limit for tees* allow you to define which players should be counted for each tee. The limits have to be separately defined for men and ladies.

For example:

• Men up to HCP 18.4 from the white tees

- Men from HCP 18.5 up to (meaning players without a playing permission) from the yellow tees
- Ladies up to HCP 18.4 from the blue tees
- Ladies from HCP 18.5 up to (meaning players without a playing permission) from the red tees

#### Pay attention to players with proficiency certificates (PR). When you set the upper limit for the tees to 54, the PR players will be counted from the next tee! When you enter till "PR", the PR players will also be counted from the same tee (PR players will be considered with the same handicap of 54). When you enter till - ,PR players, golfer with the handicap 54, as well as persons without PR will be counted!

Make the entries as in the following screenshot (it always displays the tees that are available in your chosen course):

Tees							×
▼ Tee-off distribut	ion for m	nen:		🔽 Tee-off distribu	tion for wome	en:	
	ţo:				<u>t</u> o:		
	<u>t</u> o:				<u>t</u> o:		
	<u>t</u> o:				<u>t</u> o:		
VHITE	<u>t</u> o:	18,4			<u>t</u> o:		
VELLOW	<u>t</u> o:				<u>t</u> o:		
🗖 BLUE	<u>t</u> o:			🔽 BLUE	<u>t</u> o:	18,4	
🗖 RED	<u>t</u> o:			🔽 RED	ţo:		
	<u>t</u> o:				ţo:		
🗖 GREEN	<u>a</u> ll of t	he above		🗖 GREEN	<u>a</u> ll of the a	bove	
GREEN <u>f</u> or year	from:		1. Round	•	]		
Activate the used t otherwise the tees Information about s	ees, and can only pecial te	l, if necessary, enter be selected manua es:	an Hop limit, lly Special				

Remove the check mark for one gender to deactivate it, for example, for a ladies tournament:

Tees		×
Tee-off distribution for men:         ↓o:         ↓o:         ↓o:         ↓o:         ↓o:         ↓v         ↓o:         ↓v         ↓o:         ↓o:         ▶ WHITE         ↓o:         ▶ BLUE         ↓o:         ▶ BLUE         ↓o:         ▶ BED         ↓o:         □       ↓o:	▼ Tee-off distribution for women:   □    □   □ <tr< th=""><th>✓ <u>OK</u></th></tr<>	✓ <u>OK</u>

- The button *HCP limit for tees* should not be confused with the registration settings and their HCP limits. Handicap limits for tees specify from which tee the golfers results will be calculated. For example, if the HCP limit of a competition is HCP 36, we recommend entering "-" for HCP limit for tees.
- If you would enter "36" instead, and then decide to let a player with a HCP of 37 to join the competition, PC CADDIE will search for the next possible tee; in our case that would be: men's blue tees.
- This setting <u>always</u> applies to the whole tournament (so for every round) in case of tournaments with several rounds. You can also enter different tees for each round, as further shown.

### Enter tees for other rounds

If you need other tees for other rounds, you can set them separately; choose the round as in the following screenshot.

Note: "Green from year" is displayed only if the green tee is rated with different places per round. Of course, the green tee could only be counted for the round with a green rating (this variant would also be very unusual for multiple rounds).

Tees		×
▼ Tee-off distribution for men]         ↓o:         ○ RANGE ↓o:         ○ REEN all of the above         GREEN for year from:       2. Round         Activate the used tees, and, if necessary, enter an Hcp limit, otherwise the tees can only be selected manually         Įnformation about special tees:       Special	Tee-off distribution for women:         Image: spin spin spin spin spin spin spin spin	✓ <u>Q</u> K ★ <u>C</u> ancel

### Setting the tees for groups in the prizes

Starting with 2016, it is possible to set the tees using the Prize setting for groups! You should only use this setting if the ones shown so far are not sufficient!

The order in which you make the settings is important:

- 1. Setting the Person additional information always has priority;
- 2. Setting the player's information is the second activity;
- 3. The third activity is making the settings for the prize;
- 4. The last thing to do is the tournaments basic settings HCP limits for the tees.

#### Set individual tees for a player for one tournament

# Information on how to print the manual tees specified in the tender on the start lists, is available => here.

It is also possible to manually set the tees for an individual player. This can be very useful, for example, if there are a few seniors that play from the men's red tees or if players can choose the tees according to the conditions of a competition. These settings only apply for the tournament for which they were made. In the start list editor select the person and enter a dot and the first letter of the tee after the person's abbreviation, e.g., "quro.r" (if the player is playing from the red tees). You can also use the more comfortable way and select the player in the start list editor, click on the blue "i" for information and then select the tee as shown in this example:

mpetition Enter o	letails Sort + Structure	Block	Buffer	Print	Info	Save	Quit	
roup: 1/ 1 - Player:	4/4				autor	natic size	e per flight	t [:
ee Time Abbr	Name		HCP	Club		Pri	or.	
1 0:00 tewo mepa mepa	Tester, Work Member, Petra Member, Paul	 33.( 32.(		Guest Fontan TT	a GC		_	
maca	a Manager, Carlo 😁	⊴→-	1					8
						/		
Player Informatio	n			/				×
					1 1			_
Player:	maca Manager, Carlo	)					<u>o</u> k	
Constal		1 -		-	,		maal	
General	Options Entry Fee	leam	Da	ta File	111		ancei	
Note:				~				
				$\sim$				
Prize categories	:							
					7			
Lourse:	(automatic)			-				
l ee colour:	(automatic)			•				
Scoring:	(Gold)							
Priority :	(Silver) BLACK							
-	WHITE							
	ORANGE							
	(Red)							
	(Green)							

- Always keep in mind that calculating the CR compensation will always consider <u>all</u> played set of tees in a competition.
- For tournaments with several rounds, you should set the commonly used set of tees in the general settings of the tournament at *HCP limit for tees*. All tees that differ from your general settings can be entered individually in the player editor of each round and each player.
- The following describes how you can set the tees for all the tournaments for a golfer. Here you should also consider the impact on the gross results with respect to the CR compensation, and on the net results with respect to the Par compensation (please see the DGV's handicap and game rules or the corresponding document from your national association).

#### Individual tees in the tournament can also be set online

Information on how to print the manual tees specified in the tender on the start lists, also possible online, is available => here.

As of 1st of March 2020: Due to improvements, starting with PC CADDIE versions from 01/30/2020 it is sufficient to set the individual tees in the competition. The following additional activations in the online tournament administration are unnecessary and are no longer displayed!

This concerns the Tournament management.

online						- 🗆	×
	PC	CAD	DIE:/	/online Tu	niermoo	dul 👖	CADDIE
ngen anzeigen -   - Nur Turniere anzeigen -   - Nur Kurse :	anzeigen -   - <mark>N</mark> ur Ev	ents anzeigen -	- Ansicht ak	tualisieren (F5) -			
Turniername / Spielart						Löschen?	
Turnier mit Farbauswahl bei Anmeldung Einzel - Stableford, 18 Löcher Teewahl: <u>abgeschaltet</u> Bereich:	(5) Anz: 10 (5)	(A) / 5 (3) - ab 25.0	(M) bis:	26.09.18 - 12.00 Uhr	60		
	online ngen anzeigen -   - Nur Turniere anzeigen -   - Nur Kurse - Turniername / Spielart Turnier mit Farbauswahl bei Anmeldung Einzel - Stableford, 18 Löcher Teewahl: <u>abgeschaltet</u> Bereich:	online  PC  ngen anzeigen -   - Nur Turniere anzeigen -   - Nur Kurse anzeigen -   - Nur Ev  Turniername / Spielart  Turnier mit Farbauswahl bei Anmeldung Einzel - Stableford, 18 Löcher Freewahl: abgeschaltet Bereich:	online  PC CADI  ngen anzeigen -   - Nur Turniere anzeigen -   - Nur Kurse anzeigen -   - Nur Events anzeigen -    Turnier mit Farbauswahl bei Anmeldung Einzel - Stableford, 18 Löcher Teewahl: abgeschaltet Bereich:  D (5) / 5 (3) - ab 25.0	online  PC CADDIE:/ ngen anzeigen -   - Nur Turniere anzeigen -   - Nur Kurse anzeigen -   - Nur Events anzeigen -   - Ansicht ak  Turnier mit Farbauswahl bei Anmeldung Einzel - Stableford, 18 Löcher Teewahl: Bereich:  Differentiate and	ngen anzeigen -   - Nur Turniere anzeigen -   - Nur Kurse anzeigen -   - Nur Events anzeigen -   - Ansicht aktualisieren (F5) - Turnier mit Farbauswahl bei Anmeldung Einzel - Stableford, 18 Löcher Teewahl: abgeschaltet Bereich:	ngen anzeigen -   - Nur Turniere anzeigen -   - Nur Kurse anzeigen -   - Nur Events anzeigen -   - Ansicht aktualisieren (F5) - Turnier mit Farbauswahl bei Anmeldung Einzel - Stableford, 18 Löcher Erevenhit <u>abgeschaltet</u> Bereich: Anz: 10 (5) / 5 (3) - ab 25.09.18(M) bis: 26.09.18 - 12.00 Uhr	nonline – C C C C C C C C C C C C C C C C C C C

Click on the blue *switched off* to **activate** the option. The option can be deactivated in the same way.

	Conline						- 🗆	×
		PC	CAD	DIE:/	/online Tu	rniermoo	lul 👖	CADDIE
- Alle Veranstalt	ungen anzeigen -   - Nur Turniere anzeigen -   - Nur Kurse	e anzeigen -   - Nur Eve	ents anzeigen -	- Ansicht ak	tualisieren (F5) -			
Datum	Turniername / Spielart						Löschen?	
27.09.2018 (SUCH:15 / ) (ID:791965)	Turnier mit Farbauswahl bei Anmeld Einzel - Stableford, 18 Löcker Teewahl: <u>aktiviert</u> Bereich:	Anz: 10 (5	(A) / 5 (3) - ab 25	09.18(M) bis:	26.09.18 - 12.00 Uhr	6		

If your players register online now, they will be able to select the desired tee color as shown in the following image:

		Vorname*
		Nachname*
		Handicap
		E-Mail*
		Mobilnummer
ORANG	WEISS © SCHWARZ © GELB © ROT © BLAU	Abschlag wählen
		Straße
		PLZ
		Ort

The selected tee color is then also transferred directly to the tournament, and looks like this in the

1

Startliste: Flühli Sörenb	erg 18 Loch, 1. Runde - 14	1.10.20	? _ ×
Wettspiel Bearbeiten Sortiere	n + Formatieren <u>B</u> lock <u>P</u> uffer	<u>D</u> rucken <u>I</u> nfo Speic <u>h</u> ern <u>E</u> n	de
Gruppe: 1/ 1 - Spieler: 1/ 4 Tee Zeit Sukz Na 1 9:00 sosu so Teilnehmer-Infor <u>P</u> erson:	ame nnenschein, Sus ≡ ••• → 32.5 mation sosu Sonnenschein, Susanne	automatisch HCP Club 171 Golfclub Sonne	Rückgängig he Partiegrösse: Aus Prior. +1-1
Allgemein Opti <u>B</u> emerkung:	onen Teilnahmegebühr T	eam Datensat	X Abbruch
<u>K</u> ategorien:		~	
<u>P</u> latz/Ort:	(Automatik)	*	
<u>A</u> bschlag-Farbe:	(Rot)	•	
Zählweise:	(Automatik)	•	
<u>P</u> rioritāt:	(F-früh, M-mittel, S-spät, Z	-zuletzt)	

To check the colors, simply print out a start list with the Tee colors.

Note: all rated colors are always available for selection. You cannot limit the selection to only white/yellow or blue/red, for example!

#### Individual tees for a golfer for all tournaments

Enter additional info: itee:L (example for blue Men or Women) This setting made in the Person mask applies for this person for all the tournaments!

sonne: Member	, Paul	×
Nom		
Code	mepa N* 041.9001.100011 Choix du N*	
Titre	Salutation	
Prénom	Paul 💦	🔶 <u>N</u> ouveau
Nom	Member	Modifier F11
🙅 Event	Se Caisse Béservatior Se Intranet	X Supprime F5
<u>Caractéristiques</u>	Adresse 2ème adresse Paiement Infos Mémo	Copier F6
Exact HCP	Best HCP 41 Historique	Compte
Club d'affiliation		
ID du club d'affili	ati 100011	
Gender	1 - 🕈 Männlich 🗾	Word/Export
Age group	6 - Senior	
Membership	1 - Voll	
Status	0.	
Not Used	0.	Carte
Additional info	itee:L	Bloquer
Droit de jeu	Droit de jeu ill 💌 🗹 Licence ASG	
Anniversaire	15.07.1942 [75]	
Entrée	10.11.2004 [13] 🕞 Politique de confidentialité	
Sortie		Eermer

Please make sure that the tees you select are matching your course: Clubs and Courses

- 1. itee:B = black Men
- 2. itee:W = white Men
- 3. itee:Y = yellow Men
- 4. itee:Y = yellow Women
- 5. itee:L = blue Men
- 6. itee:L = blue Women
- 7. itee:R = red Men
- 8. itee:R = red Women
- 9. itee:O = orange Men
- 10. itee:O = orange Women
- 11. itee:J = green Junior Men
- 12. itee:J = green Junior Women

For checking: when Printing the start list, the gross result will switch to tee color.

Start list: PC CADDIE Cup powered by - 31.01.20	×
Header Automatic  Corder Start order  Tee-Priorität	1. Round 💌
I Main list I Buffer ☐ Waiting list Details	<u> Print</u> F8
Gruppe      Tee     Info:     Tee colour     Def. target times	SMS
Time area	<u> </u>
to hole 19: 99:591 o'clock	🔀 Quit

#### Junior from GREEN tees, depending on the year of birth

The prerequisite is that the GREEN tees are rated for your course, so you can have an year-based display.

Set all Men from yellow and all Women from red as HCP limit for tees like in the following screen-shot. You can define the Juniors from green by setting the year of birth:

Tees		×
▼       Tee-off distribution for men:         ↓0:       ↓0:         ↓0:       ↓0:         ↓0:       ↓0:         ↓0:       ↓0:         ↓0:       ↓0:         ↓↓0:       ↓0:         ↓↓1TE       ↓0:         ↓↓1TE       ↓0:         ↓↓1TE       ↓0:         ↓↓1TE       ↓0:         ↓↓10:       ↓0:         <	Image: Tee-off distribution for women:         Image: Im	✓ <u>OK</u> ★ <u>C</u> ancel

- The Juniors from 2000 are automatically considered from green.
- Please check the scorecards the first time you use this functionality; it may be the case that the scorecards' layout has to be adjusted.
- You can immediately see which player is set from which tee using a customized start list

# **Competition terms**

#### Set Handicap-Limits

- The field *...Entry* has the following meaning: Maximum handicap of players that can register for the competition.
- In the field *...Calculation* you can enter the maximum handicap that will be calculated with. For example, if all players up to a HCP of "45" can participate, but all players with a club handicap from "37" to "45" should be calculated with "36", you should enter "45" in *...Entry* and "36" in *...Calculation*. Example of a printed score card: Scorecard calculation with 36!
- In the field ...Calculation you can enter different limits for female and male players. This needs to be set up under special\_formula\_for\_hcp\_calculation: MAXM:18.4;MAXW:24.4 (male calculated with hcp 18.4; female calculated with max hcp 24.4 Careful: please use dots no commas in the formula!)
- Both fields are to remain empty when players with a handicap up to 54 or with proficiency certificate are allowed to register and they are also calculated with your normal handicap.

Competition cond	litions	scores
HCP limit	Entry 45.4Calculation 36.0 Hcp factor	Print F8
Playing form	Fixed playing formats:   Details	Start fee
	Einzel-Zählspiel nach Stableford	

- The field *Hcp factor* usually stays empty. But you can also enter a value here, for example, 3/4 when you want to print scorecards for a matchplay (Match Play) wants to print.
- "Foursome" example: Each golfer should be limited to HCP 36, the pairs to HCP 56. It is possible to automatically check the handicap for each player during the online registration, but it is not possible to check the limits for the pairs; this needs to be done manually, to ensure that the golfers who registered have understood the conditions. It is possible to downscale the pairs' handicap by entering 56 in the *...Calculation* field (insofar the competition terms allow this). The setting would be as follows:

Competition cor	nditions — — —				scores
HCP limit	Entry	36.0	Calculatior 56.0	Hcp <u>f</u> actor	🗟 Print F8
Playing form	Foursome		•	Details	Start fee
<u>S</u> coring	Stableford		•		

More information about the HCP Calculation can be found here; this link can also be accessed from the tournament mask, by clicking the *Information* button.

Competition data: PC CADDIE Cup powered by - 31.01.20 - Participants: 4 / Gue	sts: 1 X
Name, Date, Course	
Code 10007 Name PC CADDIE Cup powered by us	project
Holes         54         2nd Round 3rd Round           Date         31.01.20         01.02.20         02.02.20	✓ <u>Save</u> F11
Course 9001.1 Sonnenschein - N Several courses in play	X Delete F5
HCP limit of the tees Men -/-/-/-/-	Opy from
Ladies -/-/-/-	🎨 Player
Competition conditions	📥 <u>S</u> cores
HCP limitEntry 36.0Calculation 56.0 Hcp <u>factor</u>	🃚 <u>P</u> rint F8
Playing form Single Details	Start fee
Scoring Stableford	
Sum/Eclectic Accumulate / Add 🔽 🛐 Information	WI ransfer scores
Tie Most difficult/Easiest 💌 9, 6, 3, 1	🛯 Internet
Blind hole No 💌	
Annual prize No  Compet. text Pin positions	
Intern/Guests Open   Prizes/Categories Ieam scoring	
Qualifying vorgabenwirksam 💌 🥯	🛛 Quit

#### **Exceeding entry limits**

You can still enter players to a competition even if their handicap exceeds the handicap limit. PC CADDIE points this out with a security query:

Someone Susi
This persons handicap is too high: 54 - Limit: 45
Enter player nevertheless
X Cancel

#### **HCP** limit for teams

You can enter a handicap limit for a team of two, e.g., when playing foursomes. If you enter "56", the limitation will not apply to a single player but to a team of two. Up to "45", the limit refers to single players, as of "46" it is effective for teams. This means the sum of both handicaps must not exceed the set limit - otherwise both players will be proportionately reduced.

Find detailed information here: Tournament information: HCP limits in foursomes.

### Forms of play

PC CADDIE knows all the rules for tournaments, games and sweepstakes. The main settings are **playing form** and **Scoring.** You have several possibilities of combining these settings. First of all you select the general **playing form** out of this list:



- 1. Single
- 2. Foursome
- 3. Greensome
- 4. Chapman Four
- 5. Four Ball Better Ball
- 6. Aggregate (foursome)
- 7. Aggregate (handicap qualifying)
- 8. Scramble of 2 players
- 9. Scramble
- 10. Fixed playing forms (originally programmed for Austria only the game types approved in Austria are included here):
- 11. Event (this form was transferred to the DGV Intranet / MyGolf from 2018).

The playing forms 1 to 9 need extra input concerning the calculation.

### Scoring

All forms of play can be combined with the following scoring methods:

Competition condit	ions
<u>H</u> CP limit	Entry 45Calculation 36.0 Hcp factor
<u>P</u> laying form	Single Details
<u>S</u> coring	Stableford
Sum/E <u>c</u> lectic	Stroke play
Tie	Stableford 9, 6, 3, 1
Blind h <u>o</u> le	Bogey and Par Matchplay
Annual prize	Hcp good: Stroke play - up: Stableford Pin positions
Intern/Guests	Open   Prizes/Categories  Ieam scoring
Qualifying	vorgabenwirksam 🔽 📀

- 1. Stroke Play
- 2. Stroke play with highest score
- 3. Stableford
- 4. Bogey Competition
- 5. Matchplay
- 6. Lower Hcp: Stroke Play higher: Stableford (more detail can be found further on this page)
- Clarifications for "Bogey competitions"
- More information about the new Matchplay options available from 2016 are available here.
- When selecting the last option you can let players with a good handicap play a stroke play and the higher handicap players play Stableford. Enter the handicap limit that divides the two scoring methods in the extra field *Limit.* For example, enter "18.4" and all players with a handicap up to 18.4 will be playing Stroke play. You can also enter different limits for men and ladies: enter "11.4/18.4" so that men with an EGA handicap up to 11.4 and ladies with an EGA handicap up to 18.4 will be playing Stroke play. All players with a higher handicap will be playing Stroke play.

Competition cond	Itions
	Entry 45Calculation 36.0 Hep ractor
Playing form	Single Details
<u>S</u> coring	Hcp good: Stroke play - up: Stable 💌 Limit 🛛 18.4
Sum/E <u>c</u> lectic	Accumulate / Add
Tie	Most difficult/Easiest 9, 6, 3, 1
Blind h <u>o</u> le	No
<u>Annual prize</u>	No <u>Compet. text</u> Pin positions
Intern/Guests	Open   Prizes/Categories  Ieam scoring
Qualifying	vorgabenwirksam 💌 🥯

#### Individual scoring

It is possible to use the information of a player in the player editor mask to set up individual scoring method, similar with the way you can setup the "individual tees". This is useful, for example, if you want to use the stableford scoring method for a golfer participating in a stroke play tournament.

This setting is not possible in Austria. The counting method is stored as in the finished game combinations.

Playe	er Information				×
P	ayer:	mepa Member, Paul		✓ <u>0</u> K	]
	General Opt	ions Entry Fee Team Dat	a File	X <u>C</u> ancel	]
N	ote:				
Ð	rize categories:				
<u>C</u>	ourse:	(automatic)			
Ŀ	ee colour:	(automatic)	-		
<u>S</u> (	coring:	Stableford	-		
P	riority :	F-early, M-middle, S-late, Z-last)			

### Fixed playing formats

When selecting the "fixed playing format" the "calculation" row will disappear and a new field will show up.

The playing forms allowed in Austria are preset. You can use these or switch from the "Fixed playing formats" to the combinations, as previously explained. Likewise, you shouldn't use the "Fixed playing formats" in multi-round tournaments with different game forms.

Name, Date, Course	
Code 16001 Name PC CADDIE Cup powered by us	Project
Holes       54       2nd Round 3rd Round         Date       01.05.15       02.05.15       02.05.15         Course       9001.1       Sunshine - c       Handicap qualifying playing formats (the first 8 in the list)	<ul> <li><u>♦ New</u></li> <li><u>♦ New</u></li> <li><u>♦ Save F11</u></li> <li><u>♦ Delete F5</u></li> <li><u>♦ C</u>opy from</li> <li><u>♥ Player</u></li> </ul>
Competition conditions	scores
HCP limitEntryCalculation Hcp f	🔒 <u>P</u> rint F8
Playing form Fixed playing formats:	Start fee
Sum/Eclectic       Einzel-Zählspiel nach Stableford         Tie       9-Loch-Turnier (nach Stableford)         Blind hole       Gegen Par         Annual prize       Aggregat-Stableford         Intern/Guests       EDS Runden         Qualifying       Klassischer Vierer Stableford         Klassischer Vierer Gegen Par       Klassischer Vierer Gegen Par	Transfer scores
Vierball-Bestball Zählspiel q	ualifying
Vierball-Bestball Gegen Par Vierer mit Auswahldrive Stableford Vierer mit Auswahldrive Zählspiel Vierer mit Auswahldrive Gegen Par	ing formats

Use the button *Information* to view all the necessary tournament information:

Competition conditions					
HCP limit	Entry 45Calculation 36.0 Hcp factor				
<u>P</u> laying form	Fixed playing formats:   Details				
	Einzel-Zählspiel nach Stableford				
Sum/E <u>c</u> lectic	Accumulate / Add 💽 🚺 Information				
Tie	Most difficult/Easiest 9, 6, 3, 1				
Blind h <u>o</u> le	No				
<u>Annual prize</u>	No Compet. text Pin positions				
Intern/Guests	Open   Prizes/Categories  Ieam scoring				
Qualifying	vorgabenwirksam 🔽 📀				

This information can also be found in the chapter WHS general tournament information.

### Different form of play for each round

For a competition with several rounds you can set a different playing form for each round. The most

common version is probably the foursome for the first round and the single playing form for the second round. To set these two different playing forms, click **Details** and then **Different competition forms for each round:** 

Competition cond	itions Entry 45Calculation36.0 Hop factor	_
<u>Playing form</u>	Fixed playing formats:	1
	Einzel-Zählspiel nach Stableford	]
Sum/E <u>c</u> lectic	Accumulate / Add	]

Special competition configuration	×
Select the settings for calculating the competition handicaps:	✓ <u>0</u> K
Handicaps: <u>R</u> ounds: Automatic	🗙 Cancel
Always keep handicap of the 1st round	
Prize <u>c</u> ategories based on competition handicap	
Net prizes only for players with active handicap	
☐ Show 'active' status in lists	
Distribute on different holes in match play	
CB-Balancing configuration	
Common gross amount for men and women (CR-balancing: automatic)	
I ✓ Par-Balancing for different Pars	
Different competition forms for each round	
Special formula for HCP calculation	
Specify individual stableford points	

The form of play for the first round is entered in the main window, the following rounds have to be defined here ("Single" for the second round, in our example):

Special cor	npetition forms		×
	Select a competition form for each i	round:	
Round	Competition form	Number of holes	Canad
1.	(see main competition dialogue)	<b>_</b>	
2.	Single	<b>•</b>	
3.	(same as 1st round)	<b>•</b>	
4.	(same as 1st round)	<b>•</b>	
5.	(same as 1st round)	<b>•</b>	
6.	(same as 1st round)	<b>•</b>	
7.	Date:		
	(same as 1st round)	<b>•</b>	
8.	Date:		
	(same as 1st round)	•	
9.	Date:		
	(same as 1st round)	<b>•</b>	

### Special formula for HCP calculation

The formulas described in the Tournament information are set as standardized formulas. Should you have any other wishes for a specific sponsor or a birthday tournament, do not hesitate to enter your own formula. Use the button **Special** located in the tournament mask next to the game form; the following selection opens:

Special competition configuration	×
Select the settings for calculating the competition handicaps:	
Handicaps: <u>R</u> ounds: Automatic	X Cancel
Always keep handicap of the 1st round	
Prize categories based on competition handicap	
Net prizes only for players with active handicap	
Show 'active' status in lists	
Distribute on different holes in match play	
CR-Balancing configuration	
Common gross amount for men and women (CR-balancing: automatic)	
Par-Balancing for different Pars	
Different competition forms for each round	
Special formula for HCP calculation	
Specify individual stableford points	

Special handicap calculation	×
Here you can enter a special formula for calculating the competition handicaps. CAREFUL!!!: PC CADDIE will use the standard formulas according to the golf federation rules. You only have to use the following field in exceptional cases. Use these fields in the formula: H1 = HCP first player H2 = HCP second player M1 = lowest HCP M2 = highest HCP SUM = Total all HCPs ANZ = Number of players Operators: + (plus) - (minus) * (multiplication) / (division) Eormula:	✓ <u>D</u> K ★ <u>C</u> ancel

Create your own "Formula" by using the above mentioned letters and numbers: for example, M1\*0.9+M2\*0.1 (0.9 of the lower and 0.1 of the higher playing handicap). Please note that decimals are written with a DOT not with comma and that the mathematical rule "Order of operations" applies.

#### Scramble

Selecting "Scramble" as the form of play and then clicking the button *HCP calculation* opens the following window with information and selection for calculating the handicap. The settings here apply to all Scambles, including the Scramble selection options for the finished game combinations.

Competition conditi	ons Entry 45Calculation 36.0 Hcp <u>f</u> actor
Playing form	Scramble   HCP Calculation  Start fee
<u>S</u> coring	Stableford
Sum/E <u>c</u> lectic	Accumulate / Add
Scramble HCP calc Ente be d 1st Teachers s <u>H</u> andicap li <u>H</u> andicap f 2nd Special har a formula th Use these el +, -,* SUM = Sur ANZ = Nur H1 = Hai H2 = Hai H3 = Hai H4 = Hai In the formula the	culation   r here how the team handicaps should calculated: You have two possibilities: cramble imit (T otal): 100 conus ladies: 5 actor: 10 % actor: 10 % endicap formula (if you enter te previous information will be ignored): Select lements to create a formula: m of all HCPs per flight molicap, 2nd player (starting order) ndicap, 3nd player (starting order) e playing handicaps will be used andicaps Other special settings (F7)

Click **Select** and you will get a list of preset formulas to choose from.

Scramble handicap calculation	×
Select a formula:         Gewichtung - Girls go Golf (BG'IIF(ANZ=2, 0.7*M1+0.3*M2, IIF(ADZ))         Dropout       (SUM/10-H1)/2+H1         Lousiana-Scramble       (3/4)*(M1-0)+IIF(M2>36, 1, 0)+IIF         Weighting       0.4*M1+0.3*M2+0.2*M3+0.1*M4         3/4 of average Hcp       (3/4)*(SUM/ANZ)         Ladies Scramble       H1+H2+H3+H4         Delete formula	✓ <u>D</u> K <b>X</b> <u>C</u> ancel

When entering the formula, please note that decimals are written with a DOT not with comma and that the mathematical rule "Order of operations" applies.

HINT: The above highlighted formula "Girls go Golf" was provided particularly for the Bavarian golf association. But it can also be used with a scramble of 4 players if a different weighting for a 3 ball flight is desired. The 4 ball flights will be calculated with 40/30/20/10, and the 3 ball flights with 50/30/20. Just give it a try.

### Set up individual Stableford scoring

This setting is not supported in conjunction with team scoring!

You can also use your own Stableford system with PC CADDIE, an option which is rarely used. Click **Special** or **HCP calculation**; the following button opens and you will see the button to get to the next mask:

Special competition configuration	×
Select the settings for calculating the competition handicaps:	
Handicaps: <u>R</u> ounds: <u>Automatic</u>	X Cancel
Always keep handicap of the 1st round	
Prize <u>categories</u> based on competition handicap	
Net prizes only for players with active handicap	
Show 'active' status in lists	
Distribute on different holes in match play	
CR-Balancing configuration	
Common gross amount for men and women (CR-balancing: automatic)	
Par-Balancing for different Pars	
Different competition forms for each round	
Special formula for HCP calculation	
Specify individual stableford points	

Special calculation of Stableford scoring X				
You can now define special Stableford scoring methods for special playing forms:				
Activate special Stableford scor	Activate special Stableford scoring			X Cancel
With this hole difference at least the 2 stro (with the usual Stableford system it i	ese points: bkes over (Dou s >> 2 strokes	uble-Bogey ▼ over <<)		
2 strokes over (Double-Bogey): 1 stroke over (Bogey): Par: 1 stroke under (Birdie): 2 strokes under (Eagle): 3 strokes under (Albatros):	Points 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			

You can activate this function by checking the "Activate special Stableford scoring" box; enter the number of points for each result.

Special calculation of Stableford sco	oring		×
You can now define special Stableford scoring methods for special playing forms:			
Activate special Stableford scori	✓ Activate special Stableford scoring		
With this hole difference at least the: 4 stro (with the usual Stableford system it is	se points: kes over s >> 2 strokes	ver <<)	
4 strokes over: 3 strokes over: 2 strokes over (Double-Bogey): 1 stroke over (Bogey): Par: 1 stroke under (Birdie): 2 strokes under (Eagle): 3 strokes under (Albatros):	Points 0 0 1 2 3 4 5 6 7	Difference -1 -2 -3 -4 -5 -6 -7	

### Eclectic

Tournaments with more than one round (number of holes more than "18") have the additional option *Sum/Eclectic:* 

<ul> <li>Competition condition</li> </ul>	ions
HCP limit	Entry 45Calculation 36.0 Hcp factor
<u>P</u> laying form	Single   Details
<u>S</u> coring	Hcp good: Stroke play - up: Stable 💌 Limit 18.4
Sum/E <u>c</u> lectic	Accumulate / Add 🗾 🛐 Information
Tie	Accumulate / Add
Blind h <u>o</u> le	Eclectic by rounds
<u>Annual prize</u>	No <u>C</u> ompet. text Pin positions
Intern/Guests	Open   Prizes/Categories  Ieam scoring
Qualifying	vorgabenwirksam 💌 📀

These settings define the calculation of the total result. Normally "Accumulate/Add" is selected, and the rounds will be added. The other options that can be used up to a maximum of six rounds are "eclectic by holes" and "eclectic by rounds". For using the annual eclectic feature go to **Competitions/Multiple Tournaments and golf weeks/Annual eclectic.** This function is preferred

if the tournaments take place on different days. Find out more in the chapter Annual Eclectic.

### Play-off

There are 9 options for selecting the *Play-off* mode. Please note that the play-off setting is not available for Total score and Flag competitions.

Please also note that automatic play-off for Team rating is only possible with the following play-off settings:

ſ	<ul> <li>Competition condi</li> </ul>	tions		
	<u>H</u> CP limit	EntryCalculation		Hcp <u>f</u> actor
	<u>P</u> laying form	Scramble	•	HCP Calculation
	<u>S</u> coring	Stableford	•	
	Sum/E <u>c</u> lectic	Accumulate / Add	•	<b>1</b> Information
	Tie	Most difficult/Easiest	<b>T</b>	9631
			_	0,0,0,1
	Blind h <u>o</u> le Intern/Guests	Most difficult/Easiest Older is better Younger is better Better Handicap worse handicap Gross: better - net: worse hcp.	~	Pin positions       S       Team scoring

- Your selection will set the order of results in case of a tie (of two or more players).
- Your tender is decisive in the selection of the play-off.
- When selecting one of the first three options you will have to enter the holes for the partial results (usually 9, 6, 3, 1).
- In case of more difficult/easier holes, the hole's difficulty is as specified in the course data (also 9, 6, 3, 1); this is the only way to ensure that the difficulty grad conforming to the default allocation (as specified in the course data) matches the one specified in the Game's rule and regulations (Default allocation: 1, 18, 3, 16, 5, 14, 7, 12, 9).
- The difficulty for a 9 holes tournament can also be tuned with 9, 6, 3, 1: first evaluate all the holes, then 6, then 3, and in the end 1! If the holes 1-9 have an uneven allocation, the holes with the difficulty grad 1, 17, 3, 15, 5, 13 will be considered for the play-off.
- Select an option between 6 and 9 and the player with the lowest or highest handicap will win in case of a tie. - well suited for Single play-form! For Foursome play-form the added master handicap of the two players rated together is used for the calculation (always start HCP of the 1st round)!
- Selection 10: converting from gross to net results and vice-versa when converting to gross the golfer with a better net results wins; when converting to net the golfer with a better gross results wins.
- All options 6-10 do not appear in official golf regulations, they are special forms and are therefore to be used in exceptional cases.

Find out more about Results list with Play-off details.

### **Blind-Hole**

Competition cond	litions
HCP limit	EntryCalculation Hcp factor
<u>P</u> laying form	Single Details
<u>S</u> coring	Hcp good: Stroke play - up: Stable 💌 Limit 18.4
Sum/E <u>c</u> lectic	Accumulate / Add 🗾 🚺 Information
Tie	Most difficult/Easiest 9, 6, 3, 1
Blind h <u>o</u> le	Yes Vice Holes 2; 5; 7
	Compet. text Pin positions
Intern/Guests	Open  Prizes/Categories  Ieam scoring

When setting the **Blind-Hole** to "Yes" you select the "blind-hole" option for a tournament without entering the scoring holes right away (for example, for the announcements). When entering the results, you enter all scores hole by hole for each player, as usually.

You can **enter the scoring holes in the Blind-Hole query** after selecting them. A correctly calculated result list can be printed right after that. The Blind-Hole mode will only consider the entered holes for the final result. You can always switch back to "No" and your results will be calculated and printed for all the 18 holes.

PLEASE NOTE: The "technical" hole number must always be entered in the order of the scorecard. With a 9-hole round on the course data, you can name the last 9 ones in the course data "10, 11, 12, 13 etc". However, in order to include the result of hole "12" in the rating, a 3 must be entered here, since this is the third hole in the rating.

If a blind hole competition spans several rounds, 18 blind holes must be added from the second round onwards. For example, hole 3 of the second round is ultimately the 21st hole of the player (18 + 3), so you can enter "21" in the blind hole rating in order to rate it.

IMPORTANT: Blind-Hole cannot be used simultaneously with the Team evaluation; i.e., always select NO for the Blind-Hole when you want to print the Team evaluation!

IMPORTANT: **You cannot close a competition if blind hole is set to "YES"**! Set Blind Hole to "NO" to complete the game. Use the function Competition cancellation for canceled competitions (where the results are not complete).

### **Annual prizes**

With **Annual prize** you can set whether a competition becomes effective for the annual prizes. You can select among "No" and "Category A" to "Category D".

Competition cond	itions	
HCP limit	Entry	Calculation Hcp <u>factor</u>
<u>P</u> laying form	Single	<ul> <li>Details</li> </ul>
<u>S</u> coring	Hcp good: Stroke	play - up: Stable 💌 Limit 🛛 18.4
Sum/E <u>c</u> lectic	Accumulate / Add	💌 📑 Information
Tie	Most difficult/Easi	est 💌 9, 6, 3, 1
Blind h <u>o</u> le	No 💌	
<u>A</u> nnual prize	No	<u>C</u> ompet. text <u>Pin positions</u>
Intern/Guests	No Category A	Prizes/Categories <u>I</u> eam scoring
Qualifying	Category B	
	Category C	×

Read more about annual prizes.

### Intern competition/Guest competition

With *Intern/Guests* you define whether a tournament is open to all players ("Open"), members only ("Intern") or guests only ("Guest-competition").

$\Box$ Competition cond	tions
HCP limit	EntryCalculation Hcp factor
Playing form	Single   Details
<u>S</u> coring	Hcp good: Stroke play - up: Stable 💌 Limit 18.4
Sum/E <u>c</u> lectic	Accumulate / Add
Tie	Most difficult/Easiest 💌 9, 6, 3, 1
Blind h <u>o</u> le	No
<u>Annual prize</u>	No Compet. text Pin positions
Intern/Guests	Open  Prizes/Categories  Ieam scoring
Qualifying	Intern Guests-Competition
	Open

### Handicap qualifying

With *HCP qualifying* you can select "not handicap qualifying", "Handicap qualifying", "Not hcp qualifying, class 6: EDS" and "EDS rounds".

Competition condi	tions		
HCP limit	EntryCalculation Hcp factor		
<u>P</u> laying form	Fixed playing formats:   Details		
	Einzel-Zählspiel nach Stableford		
Sum/E <u>c</u> lectic	Accumulate / Add		
Tie	Most difficult/Easiest 9, 6, 3, 1		
Blind h <u>o</u> le	No		
<u>Annual prize</u>	No  Compet. text Pin positions		
Intern/Guests	Open   Prizes/Categories  Ieam scoring		
Qualifying	vorgabenwirksam 🔽 📀		
	nicht vorgabenwirksam		
	vorgabenwirksam vorgabenwirksam Klasse 6 (Tiger&Rabbi EDS-Bunden		

- The field "HCP qualifying" will only be available for the single form of play as you have to decide whether these competitions will be Handicap qualifying or not. This option will not be available for any other form of play.
- HCP Class 6: When selecting "Not hcp qualifying, class 6: EDS" only the results of the HCP class 6 will be counted as a handicap qualifying EDS. All other result will be transferred to the handicap record sheets as non-handicap qualifying scores.
- You have the possibility to set up a competition according to the EDS regulations (see DGV handicap- and play regulations) by using the option "EDS rounds". The difference to the above mentioned option is that all your members in handicap category 2 to 6 will be playing a handicap qualifying round.
- There are no EDS selections in **Austria** because the EDS rounds are handled directly in the admin area of the golf club, on the ÖGV's servers.

### **Prizes/Categories**

Set the **Prize definitions** using the button **Prizes/Categories**. You can find out more under Prize categories

#### **Team scoring**

Use the button **Team scoring** if you want, for example, to set up a Pro-Am calculation or define the team calculation for league or for interclub competitions. Pro-Am competitions are usually played as single competitions with team scoring. Find out more about this topic here.

#### **Pin positions**

The *Pin positions* can be printed separately or integrated into your score cards. Find out more here.

#### **Competition text**

Click the button *Compet. text* in order to enter the text:

Competition text - PC CADDIE Cup powered by	×
✓ Automatic text Single; 54 Holes	
handicap qualifying Competition	Load from
1 2	Entry list
Individual text     3/26 (77)- Iab -> Insert field	Start list
Start information: • <startinfo></startinfo>	Results list
Deadline for registration: • <intodate></intodate>	other Comp.
	Text file
	Save as
	Text file
<	Cancel

You can now enter an individual text. The font used in the editor is not proportional, but the printing will use a selectable proportional-font. That is why it is necessary to add tabulators, so they can define which position will be aligned vertically. To enter a tabulator click  $Tab \rightarrow (1)$  and it will be displayed as a small rectangle. Right next to this button you can find the button **Insert field** (2) which lets you add useful commands:

Insert field			×
Select the field	d you want to insert:		
<pre><preise> <rdatum> <round> <rd> <runde> <day> <tag> <club> <info> <fee> <startinfo> <infromdate> <infromdate> <infromtime></infromtime></infromdate></infromdate></startinfo></fee></info></club></tag></day></runde></rd></round></rdatum></preise></pre>	Place prizes Date of round Round (1st etc.) Round (1st etc.) Round (1. etc.) Name of day (Monday etc Name of day (Montag etc Club (if list is ordered by c Notice Entry fee info Starting information Starting time information Entry date from	*	X Cancel

The following fields/commands can be added to your text:

<preise></preise>	List of all defined prizes	
<rdatum></rdatum>	Date of the current round ("31.10.11")	
<rd></rd>	Round number ("2nd")	
<day></day>	Day ("Monday")	

Just above the text window, left to the tab button, you can see the position in row and column. Usually you can fit 70-75 characters into one row. The number of rows is actually unlimited.

Use the buttons on the right side of this window to copy (*Load from*) the competition text from any other tournament (entry list, start list or result list). And you can also save your standard competition text to a *Text file* and then load it. There is no option to print this text as it is meant for your lists and will be printed on either your entry list, start list or result list.

### **QeSc - Competitions with a qualified electronic scorecard**

Information available under: QeSc - Competitions with a qualified electronic scorecard

## **Tournaments in Internet**

When you are organizing a tournament and you want to upload the data on the German Golf Association's as well as the Swiss Golf Network's INTRANET, you have to follow the steps described in the Create a tournament in PC CADDIE section.

## Start fee

First, please consider how tournament fees should be paid! If all fees are billed or collected, create the articles in a contribution account. You can use PC CADDIE to automatically enter the Start fee for all participants in the respective contribution account using the button *Entry fee*.

E PC CADDIE	i – 🗆 ×
Persons Handicaps Accounts Competitions Timetable Setup Exit	
🥵 🖹 🚖 💼 🕵 📄 🚉 🛛 ແมธ 🕇 🤯 🛓 📄 😭	🗟 📄 🔅 🔁 🕞 😓 🚯 🙆 😥 💌 🖬 🥝
PROBEINSTALLATION: Testclub AG, Lausanne Timo Tester F	Friday, 31. January 2020 - Week 5 Advanced Edition 2019a

If you collect the fees **on the day of the tournament**, create the fees in the cash account area. This allows you to book all players and start fees into the cash register, in order to collect the fees for the competition directly when the player is at the counter.

E PC CADDIE	<b>i</b> -		×
Persons Handicaps Accounts Competitions Timetable Articles Setup Exit			
🥵 🖻 🖳 💼 🕵 📄 🛼 🛛 sales 🛛 🕂 🖓 🛣 📄 🖋 🔅 🔯 🚺	🗅 😓 🙆 🛛 🥝		<b>W</b> 🛛
PROBEINSTALLATION: Testclub AG Timo Tester Friday, 31. January 2020 - Week	5 Adva	nced Edition	2019a

There is also the possibility to print out the start fee on the start list (without automatically booking it - the settings are also absolutely necessary). Please read the chapter Start list.

#### Setting-up the start fee

Click **Start fee** to open the next dialogue. Please pay attention in which account area you are. We are using the area ACCOUNTS for our example, where the start articles are also available. Find out more under Enter articles. You can create the start fees with the status "Normal" and apply article-automatic.

ook entry fee					×
Entry fee	Article	Exce	eptions (0) Method	) Pri	
CompFee Green fee	Entry fee adults Entry fee youths Green fee adults	60.00 30.00 50.00	Fit Fit Fit	*	Post entry
Restaurant	Green ree youths Main course Vegetarian No meal	20.00 20.00 15.00 0.00	Fit Fit Fit	*	🛃 Save
					👌 Load
Y New	🔰 Edit (F/) 🔀	Delete		Down	
The group of people (wh is specified in the releva	io pays for what products?) nt articles on the products a	automatic			
<b>*</b>	Book in this account a	area: SALES			
<u>IN</u>	Info Terminal: General er	ntry fee settin	gs		
Info Tern	ninal: Entry fee settings spe	cifically for thi	s tournamer	nt	
	Book direct debit for Inte	ernet booking	s		X Cancel

Here you determine which positions are to be calculated.

- **Category:** make "article groups". Entry fees and green fees are available to all clubs as well as numbered options. Special naming (for example in restaurant, with different food prices) is only possible with the module **PC CADDIE Online tournament management**.
- Article: you can see the article
- **Price**: the price can only be set with "Customize" and does not have to be adjusted in the article for each competition.
- *Method:* "Customize" is the default.
- **Pri:** PC CADDIE calculates the items **from bottom to top**, corresponding to the categories. For example, for "start fee" **based on the asterisk** it first determines the age (here the automatic setting in the article is necessary), then calculates the "start fee adult". Because of the asterisk, adolescents are not charged, even if no automatic was set in the article in the entry fee for adults.

You can include as many items as you need in the entry fee automatic. Enter the price for the competition by marking the article and choosing *Edit*, or make a new article with *New* and fill appropriately!

look entry fee					~
ook entry tee					^
	· fra thema	_		,	
Entr	y ree items	Exce	eptions (0)	L L	🖌 <u>о</u> к
Category	Article	Price	Method	Pri	
CompFee	Entry fee adults	60.00	Fit		S Post entry
Correction	Entry fee youths	30.00	Fit	<b>7</b> 7	
dieentee	Green fee youths	0.00	Fit	*	Into cash(FI2)
Nenngeldartikel		0.00	1.8		×
geraantiker					Save
A (1.1.					
Artikel:	Entry fee youths			<u> </u>	Load
Preis:	30.00				
Verfahren:	Fit		•		
Kategorie:	Nennaeld		-		
, and the second s	[ rioningena				
-					
Direct Arts	kal kat in diasar Kataasia Dias <sup>000</sup>	a dave			
Uleser Artik	kei natiin dieser Nategorie Prioritat Vo	n den			
vorherigen 4	Artikelzeilen				
	воок алест аерістог тісетте	я воокіпц	18		🛪 🖸 ancel

Clarifications:

• fit - posts entries to accounts and checks whether this article already exists (due to a previous run) or if it does not fit and has to be deleted.

# Specify registration options for online tournament registrations and use them for automatic Start fees

Select the button **Online** in the general competition settings.

×

PC CADDIE://online - Tournament	×
Info Text 1 Text 2 Registration Files Publish Data exchange	
Check the players against the Intranet information	
Enable deregistration <u>until:</u> 0 o'clock	
Online registration ONLY via PC CADDIE://online	
Registration desabled (only possible with special rights)	Europh
Minimum/maximum players number per registration:	
Registration permitted only with this additional information:	
Begistratin only with PIN:	
PIN required from:	
Information on registration-cut by handicap:	
Define login options	
	X <u>C</u> ancel

Edit options			×
Options 1	Options 2 Options 3 Options 4	Options 5	
<u>T</u> itle:	Restaurant	j	X <u>C</u> ancel
Option 1:	Main course		
Option 2:	Vegetarian		
Option 3:	No meals		
Option 4:	<u> </u>		
Option 5:			
Option 6:			
Option 7:			
<u>O</u> ption 8:			
	🔲 Selectable online		
	Allow free text		

#### Example of an article with options:

Option 2 is called: Event

ok entry fee					>
Entry	fee items	Exce	eptions (0)	1	
Category	Article	Price	Method	Pri	
CompFee Green fee	Entry fee adults Entry fee youths Competition GF Competition GF youths	60.00 30.00 50.00 0.00	Fit Fit Fit Fit	<b>☆</b>	Post entry
Nenngeldartikel	Main course	20.00	Fit		X Bave
Artikel: Preis: Verfahren: Kategorie: Auswahl:	Rest Main course 20.00 Fit Option 2:			Canc	
Dieser Artiko vorherigen Ar	el hat in dieser Kategorie Priorität v rtikelzeilen	or den			ancel

More information about the module PC CADDIE Online tournament management is available *here*.

#### Start fee settings of a copied competition

If you create a new competition and the tournament settings are copied from a similar one, also copy the start fee settings. Once you open the tournament entry fee settings, you can see that the settings are copied. Of course, you can also make changes and confirm them with **OK**. If you choose to close the window with **Cancel**, the copy information still remains!!

	e					
Entry	fee items	Exce	eptions (0)			<u>0</u> K
ategory	Article	Price	Method	Pri		
CompFee	Entry fee adults	60.00	Fit		🖻	Post entry
	Entry fee youths	30.00	Fit	**		
						Into cash(FI2)
						Save
					🍙	Load
			,			
			/			
		/				
🔶 New	🔘 Edit (F7) 🗙	Delete /	) 🚹	Up		
onied from previou	s event - confirm with "OK" to s	avel				
opiod nom pro nou			<b>v</b>	-omi		
be aroun of neonle	(who have for what products?)					
specified in the rel	levant articles on the products a	automatic				
8	Book in this account a	area: SALES				
<b>*</b>	Info Terminal: General er	ntry fee setting	gs			
i Info	Terminal: Entry fee settings spe	cifically for thi	s tournament			
	· · · · · · · · · · · · · · · · · · ·					

### Setting-up exceptions

Exceptional prices can be set for individual players, for example for the sponsors, who may not have to pay anything, or in our example, only the food.

- 1. Press the *Exceptions* button;
- 2. Select the player;
- 3. Adjust the prices as desired and press OK.

Entry fee it	ems 🚺 Excep	ptions (0)	✓ <u>o</u> K
ersons	Туре	Prize	Post entry
▶ New 2	Edit start fee exception          Special start fee for this person:         hahe         Happy, Hellen         Type         Entry fee adults         Entry fee youths         Competition GF         Competition GF youths         Main course         Vegetarian         No meals	Preis 0 0 0 0 0 0 normal normal	× <u> </u>
<b>*</b>	Info Terminal: General entry fee setting	IS	
🔰 Info Termi	nal: Entry fee settings specifically for this	s tournament	

### Book directly into the contribution account

In this case, the settings should be made in the contribution account. (We do not recommend booking directly into the cash account area or OP. In this case, the booking into the CASH REGISTER would be the right thing).

Ensure that the tournament name is automatically added to the account with the following article settings:

Г	Abbreviation,	Name, Status
,	Abbreviation	ef Account No.:
4	Article group	EN Entry fee New Del.
1	N <u>a</u> me	Entry fee
!	<u>D</u> ue date	Empty = Present date
	<u>S</u> tatus	I - Info-Fee, yearly 🚽 🔽

Press **Post entry** to automatically book the entry fees are into the accounts of the registered players. This only makes sense if you bill the entry fees of the players (especially your members) quarterly, for example. In this case, the start fees should be booked into a contribution account, for example CLUB or GMBH.

Don't start this process if you only want to print a entry fee list.

When logging in, you always have the choice whether you only want to transfer the bookings to your account for a certain group of people (e.g. members or guests), or only players with an account for this tournament, only players with direct debit or only players with account details.

Booking start fee	×
Do you really want to book the start fee to all competion players? Persons group: All persons	✓ <u>S</u> tart ★ <u>C</u> ancel
all players of this group           all players of this group           all players of this group           only players with account for this competition           only players with direct debit	

You will receive a list with the details after confirmation:

oked fees			>
Tester, Work Tester, Work Tester, Work Tester, Work Tester, Work Tester, Work Tester, Work Member, Petra Member, Petra Member, Petra	Entry fee PC CADDIE Cup powered Entry fee youths: PC CADDIE Cup Competition GF youths: PC CADDIE Main course: PC CADDIE Cup powe Vegetarian: PC CADDIE Cup power No meals: PC CADDIE Cup powered Entry fee PC CADDIE Cup powered Entry fee youths: PC CADDIE Cup Competition GF youths: PC CADDIE	0.00 30.00 20.00 15.00 0.00 0.00 30.00 0.00	→ <u> V</u> <u> V</u> <u> C</u> ancel
Member, Petra Member, Petra Member, Petra Manager, Carlo Manager, Carlo Manager, Carlo Manager, Carlo Manager, Carlo Manager, Carlo Manager, Carlo	Main course: PC CADDIE Cup pow Vegetarian: PC CADDIE Cup powe No meals: PC CADDIE Cup powere Entry fee PC CADDIE Cup powere Entry fee youths: PC CADDIE Cup Competition GF youths: PC CADDIE Main course: PC CADDIE Cup pow Vegetarian: PC CADDIE Cup powe No meals: PC CADDIE Cup powere	20.00 20.00 15.00 0.00 30.00 0.00 20.00 15.00 0.00	
Member, Paul Member, Paul Member, Paul Member, Paul Member, Paul Member, Paul	Entry fee PC CADDIE Cup powerer Entry fee youths: PC CADDIE Cup Competition GF youths: PC CADDIE Main course: PC CADDIE Cup pow Vegetarian: PC CADDIE Cup powe No meals: PC CADDIE Cup powere	0.00 30.00 0.00 20.00 15.00 0.00	

Example account with supplemented competition name:

Turnover-A	Account - CLUB						×
Manager	, Carlo (maca)						
	Information	Date	Time S	Net	Brutto OK		
aufn CGFY ef EnY Rest NF Veg	Final balance (1) Carry forward balance from 2018 Aufnahmegebühr Competition GF youths: PC CADDIE Cup Entry fee PC CADDIE Cup powered by Entry fee youths: PC CADDIE Cup powered Main course: PC CADDIE Cup powered by Vegetarian: PC CADDIE Cup powered b	31.12.18 01.01.19 15.11.18 31.01.20 a1.01.20 a1.01.20 31.01.20 31.01.20 a1.01.20 a1.01.20	23:59 S S 0:00 N 0:00 N 0:00 N 0:00 N 0:00 N	-500.00 500.00 0.00 0.00 30.00 20.00 0.00 15.00	-500.00 → 500.00 → 500.00 0.00 30.00 20.00 0.00 15.00		<ul> <li>➡ Select fee F2</li> <li>☑ Edit fee F7</li> <li>☑ Edi</li></ul>
Veg	Vegetarian: PC CADDIE Cup powered	31.01.20	0:00 N	15.00 0.00 0.00 565.00	15.00 0.00 0.00 565.00	-	🔀 Quit

### Book into the cash register

All PC CADDIE customers using the cash module for greenfee etc. can use this very useful option. When clicking *Into cash reg* (F12), all players and their start fees will be transferred into the cash register as outstanding items:

ansfer start fees into the cash register	×
Do you want to transfer all start fee debits into the cash register?	✓ <u>S</u> tart ★ <u>C</u> ancel
Transfer only costumers Delete bookings	
Persons group:	
all players of that group	
1. Round	
✓ Sort players into the cash register according starting time          Iarget area:       SALES	
Hint: By selecting another area just players can be transfered, not the bookings in the cash register	
Target cash register no:	

So when a player shows up and wants to pay, you simply select the player in the cash register mask and click **Payment** (F12) (see Operating the cash register) – everything will be cashed quick and easy and all cash receipts will be listed in your daily balance.

🛎 Kasse		_ 🗆 ×
GASTRO An <u>m</u> elden UMSATZ Iime Buchur	(Carmela) ngstag 10.03.21	Sonnenschein, Susan. (47.0) Golfclub Sonnenhof itee:B Soll: 87.00 Neu + - Celit Edit Entf. 20.00
Heck, Axel () Hodel, Carmela () Mustermann, Prof. M. () Schmedding, Benedikt (3 Sonnenschein, Susan. (47	20.00 carm 20.00 carm 20.00 carm 20.00 carm	1 Nenngeld: Freundschaftsturnier 20.00 20.00 carm
Kunde (F9)	≡ A	rtikel (F1) = Zahl 1 Spezi; F7 Sch F5
₽ Pers. <u>E</u> dit 💕 K <u>o</u> nto 🔚	Karte F6 🔒 Gre	en <u>f</u> e F8 🖶 Ein/ <u>A</u> uszahlung 📑 Bezahlen F12 🖒 Wiederhole F4 🕞 En <u>d</u> e

Remove the check mark *Sort players in the cash register by start time* if you prefer to transfer the players alphabetically to the cash register.

If your gastronomy also works with PC CADDIE you can transfer the players' names to the gastronomy department using the option **Only transfer customers into cash register**. Please make sure you have set the target-account area to **GASTRO**.

### Remove bookings from the cash register

If you want to remove the players and bookings from the cash register, repeat the above process and change to "Remove bookings".

Transfer start fees into the cash register	×
Do you want to transfer all start fee debits into the cash register?	<u>Start</u> Cancel
transfer customers and bookings also with 0-bookings Transfer only costumers Delete bookings	
Persons group: All persons	
all players of that group	
1. Round	
<ul> <li>Sort players into the cash register according starting time</li> <li>Iarget area: SALES</li> <li>Hint: By selecting another area just players can be transfered, not the bookings in the cash register</li> </ul>	
Target cash register no:	

### Save and load the start list

Entry	fee items	Exce	eptions (0)		🖌 <u>о</u> к
Category	Article	Price	Method	Pri	
CompFee	Entry fee adults	60.00	Fit		Post entry
Green fee	Entry fee youths Green fee adults	30.00	Fit Fit	**	[] [] [] [] [] [] [] [] [] [] [] [] [] [
uleelliee	Green fee youths	0.00	Fit	*	
					🔒 Save 1
					Load
	Name entry fee template:			>	<
			-		-
	Template: Fees			<u> </u>	
	2			Cancel	
🔶 New			<b>~</b>		
be group of people	(who paus for what products?)				
s specified in the rel	evant articles on the products a	utomatic			
*	Book in this account a	area: SALES			
F <b>Y</b>	Into Terminal: General er	ntry fee setting	gs		
i Info	Terminal: Entry fee settings spec	cifically for thi	is tournamen	ıt	

For different series of competitions, you can also save the start fee settings and reload them for the next serie.

- Save the start fee settings as soon as they are set appropriately and tested for use.
- Give the template a suitable name.
- Click OK!

# Copy data from another tournament

### **General information**

Quite often tournaments can be very similar; for example, a ladies tournament which is being repeated every two weeks with the same form of play, the same competition text and the same prize categories. First check whether the tournament that you want to copy is correctly set. Then follow these steps for creating a similar tournament:

HINT: Make your work less difficult:

1. First of all create a new competition with the button **New** (1).

Name, Date, Cou	
<u>C</u> ode 2000	A Name View Name
Holes 18	(36 -> 2 rounds, max. 108 -> 6 rounds)
Date 02.02	220 Save (
Course 9001.	1 Sonnenschein - N
HCP limit of the te	ees Men /-//-/
	Ladies /-/-/-
Competition conc	litions
HCP limit	EntryCalculation Hep factor
Playing form	Single 🔽 Details 🛜 Start <u>f</u> ee
<u>S</u> coring	Stableford
Tio	
Rlind hole	
Intern/Guests	Open Vices/Categories Team scoring
Qualifying	
opying competiti	
a (pla transferre	With this function Il competition details ayers or scores) can be Id from any other competition.
a (pk transferre AT	With this function       Image: Copy mail competition details agers or scores) can be       Image: Copy mail constraints agers or scores) can be         ad from any other competition.       Image: Copy mail constraints agers or scores) can be       Image: Copy mail constraints agers or scores) can be         Itention       Image: Copy mail constraints agers or scores) can be       Image: Copy mail constraints agers or scores) can be         Itention       Image: Copy mail constraints agers or scores) can be       Image: Copy mail constraints agers or scores) can be         Itention       Image: Copy mail constraints agers or scores) can be       Image: Copy mail constraints agers or scores) can be         Itention       Image: Copy mail constraints agers or scores) can be       Image: Copy mail constraints agers or scores) can be         Itention       Image: Copy mail constraints agers or scores) can be       Image: Copy mail constraints agers or scores) can be         Itention       Image: Copy mail constraints agers or scores) can be       Image: Copy mail constraints agers or scores) can be         Itention       Image: Copy mail constraints agers or scores) can be       Image: Copy mail constraints agers or scores) can be         Itention       Image: Copy mail constraints agers or scores) can be       Image: Copy mail constraints agers or scores) can be         Itention       Image: Copy mail constraints agers or scores) can be       Image: Copy mail constraints agers or scores) can be         Itenti
a (pla transferre AT <u>S</u> ource competitior	With this function         all competition details         ayers or scores) can be         ad from any other competition.         TENTION: All previous         entered details will         be replaced!         x:       10007 PC CADDIE Cup pove
a (pla transferre AT <u>S</u> ource competition To cop <u>y</u> :	With this function         Ill competition details         ayers or scores) can be         red from any other competition.         TENTION: All previous         entered details will         be replaced!         r:       10007         PC CADDIE Cup pov         Competition details
a (pla transferre AT <u>S</u> ource competition To cop <u>y</u> :	With this function         all competition details         ayers or scores) can be         ad from any other competition.         TENTION: All previous         entered details will         be replaced!         x:       10007         PC CADDIE Cup pov ⊕         □       Competition details         □       Competition details
ہ (pla transferre AT <u>S</u> ource competitior To cop <u>y</u> :	With this function         all competition details         ayers or scores) can be         ad from any other competition.         TENTION: All previous         entered details will         be replaced!         x:       10007         PC CADDIE Cup pov          □       Competition details         □       Competition details         □       Competition details         □       Competition details         □       Tee times
a (pla transferre AT <u>S</u> ource competition To cop <u>y</u> :	With this function       Image: Copy         all competition details       Image: Copy         ayers or scores) can be       Image: Copy         ad from any other competition.       Image: Copy         TENTION: All previous       Image: Copy         entered details will       Image: Copy         be replaced!       Image: Copy         m       Image: Copy         Image: Copy       Image: Copy         Image: Competition details       Image: Copy         Image: Copy       Image: Copy
a (pk transferre AT <u>S</u> ource competition To cop <u>y</u> :	With this function         Ill competition details         ayers or scores) can be         ed from any other competition.         TENTION: All previous         entered details will         be replaced!         x:       10007         PC CADDIE Cup pov          □         Competition details         □ <td< td=""></td<>

Select the required option and confirm with *Copy.* Confirm the next security question with *Yes.*

Careful	×
Do you rea want to cop	lly sy?
Yes I	0

!

Now all you have to do is adjusting the <u>dates</u> (for internet, entry limits etc.)

#### <u>Copy settings</u>

Select the **Source competition** by using the abbreviation or the scroll list and mark **Competition details.** If the same players play every time, you can also check the option **additional players**, and all players that have not yet been entered into the tournament will be added. As there are no players in this competition right now, all players will be copied. Also check the **tee times** and **team combinations** boxes if the start times and flight combinations always stay the same.

• Import results

The function **Import tournament** allows an import of scores, for instance, if you need a cumulative calculation for a weekly tournament. Run each tournament as usual, as a single tournament over 18 holes. For the total calculation you can set up a new competition over a maximum of 90 holes (= 5 rounds). Copy the **additional players**, the **player scores** (with the option **replace old results**) and maybe even the **team combinations** of each individual tournament into each of your round. After that you can print a result list of your weekly golf tournament. In case you have the module Annual prizes you should use this feature for a cumulative calculation.

### Copy without the handicap efficiency

If you want, for example, to copy a handicap efficient tournament disregarding the results of the tournament you copy (also copying the results will be a mistake) you have to do the following

- Click on **New tournament**
- Before you click on copy, select *first NOT HANDICAP EFFICIENT*
- When you continue with **Copy**, **do not set any check-marks on the tournament settings**, just copy the players and the results!
- Consider that you also have to check all the settings for the new tournament: Which is the first tee? Are there individual tees? What prize settings do you need? Ensure you make the correct settings for the copied tournament, as usual!

# **Entering players**

Click the button *Player* to open the editor for the start list. This can also be accessed via *Competitions/Enter players, setup starting list*. Read more about this here: Edit players, create start list.

# **Entering scores**

Click **Scores** to open the input mask for the results of a competition. Read more about this process here: Enter results.

# Printing

With **Print** (F8) you can open all print functions (entry list, start list, results etc.). You will be prompted to select the type of list.

rint co	ompetition lists	×
Se	elect, what is to be print	ed:
	<u>E</u> ntry list	1
	<u>S</u> tart list	2
	S <u>c</u> orecards	3
	Results <u>l</u> ist	4
	<u>P</u> rize list	5
	<u>T</u> eam scores	6
	Cou <u>r</u> se statistics	7
	Player statistics	8
	Notification of scores	9
×	<u>C</u> ancel	10

The following tournament lists can be printed:

- 1. Entry list
- 2. Start list
- 3. Score cards
- 4. Results list
- 5. Prize categories
- 6. Team scoring
- 7. Course Statistic
- 8. Player statistic
- 9. Result notification
- 10. You can exit this print menu with *Cancel*.

# **Delete a tournament**

Has a competition been created but not uploaded to the Intranet, it can be easily deleted. To do so,

open the tournament window and click **Delete.** 

Competition data: PC CADD	IE Cup powered by - 31.01.20 - Participants: 4 / Gu	ests: 1 X
Name, Date, Course		
<u>C</u> ode 10007 Nat	me PC CADDIE Cup powered by us	
Holes 54 2nd F Date 31.01.20 01.0	, Round3rd Round 2.20 02.02.20	<u>New</u> <u>Change F11</u>
Course 9001.1 Son	inenschein - N 🖶 🖸 🛛 Several courses in play	Delete F5
HCP limit of the tees	Men -/-/-/-/	Opy from
	Ladies -/-/-/-	🎨 Player
Competition conditions		scores
HCP limitEntry	Calculation Hcp <u>f</u> actor	Print F8
Playing form Fixed p	laying formats:  Details	Start fee
Einzel-2	Zählspiel nach Stableford	
Sum/E <u>c</u> lectic Accum	ulate / Add 📃 📑 Information	
Tie Most di	fficult/Easiest 9, 6, 3, 1	🔮 Internet
Blind h <u>o</u> le No	<b>v</b>	
Annual prize No	<u>C</u> ompet. text     Pin positions	
Intern/Guests Open	Prizes/Categories Ieam scoring	
Qualifying vorgab	enwirksam 🗾 🕑	Quit

Delete competition	×
PC CADDIE Cup powered by	
Do you want to delete this competition?	
Yes, delete competition complete	
Delete players data	
<u>C</u> ancel	

In case it has been uploaded to the Intranet or in case the results have been transferred to the handicap record sheets, it can only be set to "inactive":

Delete competition	×
PC CADDIE Cup powered by	
This competition cannot be deleted, because it`s already the competition day or because the competition is already finalized	
Section to inactive and remove from the intranet	
Abbruch	

In the list of all your competitions, the inactive competition will be displayed in light gray:

Competition Datas - Select competition		×
Enter search-abbr. 20003	Hole Competition Player A	
30.06.17 Beginners-Cup 04.07.17 Tournament name 25.11.17 Club championship 27.04.18 18002 27.04.18 0pening tournament 20.07.18 18003 09.08.18 18004 13.08.18 2 x 27 holes for 2 days 26.09.18 18007 10.10.18 Basic Tournament 15.11.18 Championship Nov 2018 26.11.18 18009 31.01.19 Test Comp 07.02.19 Test Comp 07.02.19 Test Comp start Tee1&10 24.05.19 19003 31.05.19 test 30.01.20 PC CADDIE Cup powered by us 02.02.20 20003	18         Single-Sta         5/0           18         Single-Sta         0/0           54         Single-Sta         0/0           36         Single-Sta         5/0           18         Single-Sta         0/0           36         Single-Sta         0/0           18         Single-Sta         1/0           18         Single-Sta         1/0           18         Single-Sta         1/0 <td< td=""><td>17002       ▲         17003       ▲         17004       ▲         17005       ▲         18002       ▲         18001       ▲         18003       ▲         18004       ▲         18005       ▲         18006       ▲         18007       ★         18008       ▲         18009       ↓         19001       ↓         19002       ↓         19003       ▼</td></td<>	17002       ▲         17003       ▲         17004       ▲         17005       ▲         18002       ▲         18001       ▲         18003       ▲         18004       ▲         18005       ▲         18006       ▲         18007       ★         18008       ▲         18009       ↓         19001       ↓         19002       ↓         19003       ▼

To reactivate a tournament, click *Change* (F11) and then click *Internet.* 

Competition data: PC	CADDIE Cup powered by - 30.01.20 - Participants: 1 / Gue	sts: 1 X
Name, Date, Cours	e	
<u>C</u> ode 16008	Name PC CADDIE Cup powered by us	project
<u>H</u> oles 18 (3 Date 30.01.2	96 -> 2 rounds, max. 108 -> 6 rounds) 0	<u>New</u> <u>Change F11</u>
Course 4401.1 HCP limit of the tees	Aachener Golf-Clu	Delete F5
	Ladies /-//-/54	Rayer
Competition condition	ons	scores
HCP limit	EntryCalculation Hcp factor	🃚 <u>P</u> rint F8
Playing form	Single Details	Start fee
Scoring	Stableford	
	<b>F</b> I Information	
Tie	Most difficult/Easiest 9, 6, 3, 1	Internet
Blind h <u>o</u> le	No	
<u>Annual prize</u>	No <u>C</u> ompet. text Pin positions	
Intern/Guests	Open  Prizes/Categories  Ieam scoring	
Qualifying	vorgabenwirksam	🛛 Quit

Now change the **Display status**:

Intranet information (internal ID: 28)	×
Name: PC CADDIE Cup - powered by us	✓ <u>□</u> K
Information Categories Number of players Entry limits Functions	🥺 <u>С</u> ору <u>F6</u>
Host: Club  ID:	Export
Remark:	
Entry fee info:	
Start: <u>I</u> ee: <u>I</u> ime: o'clock	
Display status: Tournament deleted	
Team results: (do not show team scores)	
Qualified electronic scorecard	
Visible as of: Entry list:	
Start list:	
<u>R</u> esults: 0 +1 o'clock	
Last performed:	
Check players and course in Intranet	
Publish entry list in Intranet	
Publish start list in Intranet	
Publish results in Intranet	
Open competition in Intranet     Info text	🔀 <u>C</u> ancel

## Archive a tournament

Tournaments cannot be archived. But you can use the button **Delete** to set its status to "inactive". This also means that can always access older competitions.

# Transfer competition's participants to the timetable

Timetable

# **Particularities in Austria**

The playing forms allowed in Austria are "preset playing forms"(ÖGV), therefore other formats are not supported. Also, there are no EDS rounds for the "preset playing forms" because the EDS Rounds are handled directly in the admin area of the golf club.

# **Particularities in Germany**

### **HCPI** relevance

Pay particular attention to the current PC CADDIE update on this topic (2021)!

You can set here whether or not an individual competition is HCPI-relevant:

• Wettspi	elname	- 09.02.2	1 - Teiln	ehmer:	0 / Gäst	e: 0			? X
-Name, Datu	ım, Platz-							4	
Kürzel	21015	Name	Wettspie	elname			<b>^</b>	o Proj	ekt
Lochzahl	18 (3	6 -> 2 Runde	n, max. 10	)8 -> 6 Run	den)			- <u>n</u> eu	
Datum	09.02.21							✓ Sich	ern F11
Platz	7737.1.1	.4 18 Loch	GC Owing	,≣	Mehrere	Plätze im	Turnier	n L <u>ö</u> sa	hen:
Hcp-Grenze	der Abso	hläge H	lerren	-/-//-/-/-/-				С <u>н</u> Кор	ieren
		D	amen	-/-/-/-/-/-	-		•••	🧕 Spie	ler
– Ausschreibu	ung							₽ <u>E</u> rge	bnisse
HCP-Grenze	e	Meldung	-	Rechnen		Hcp-Fakt	or		tken F8
Spielform		Einzel			•	Detai	ils	🗐 Nen	ngeld
Zählweise		Stableford	I		•				
						i Infor	mationen	ADSI	LINUSS
Stechen		Schwerste	/Leichteste	2	•	9, 6, 3, 1		💮 Inte	rnet
Blind-Hole		Nein	•					P:∥o Onli	ne
Jahrespreisv	wirks.	Nein	•	<u>A</u> usschrei	ib-Text	P <u>i</u> n-F	ositions		
Intern/Gäst	e	Offen	•	<u>P</u> reise/Ka	tegorien	<u>T</u> eamwe	rtung		
HCP-wirksa	m (	HCPI-relev	ant		*		$\bigcirc$	📑 Ende	e

- As soon as you transfer the competition to the intranet via the "Internet" settings, the DGV intranet checks whether the setting for HCPI relevance is permitted.
- The intranet also performs the test for four-way competitions, although these are always played "not HCPI-relevant" and are sent to the intranet without your intervention.
- The active "season" lasts from April to October. In April and October you can choose whether a competition should be rated as HCPI-relevant.
- During the months from May to September, all competitions must be in the "Single" HCPI-Relevant form. If you set a competition "NOT HCPI relevant" during this time, you will receive an alarm in the intranet information window after uploading it to the DGV Intranet, and the competition will automatically be switched to HCPI-relevant. Special permits must be clarified directly with the DGV.
- The test is also valid during the months outside the season and the necessary information must

be sent from the club administration software, i.e. you will receive a question in February that you should answer if you set a competition to "NOT HCPI relevant.

- Of course, you can set up a competition as "HCPI-Relevant" all year round without any further questions.
- The procedure also applies to every RPR (private round), but in this case it is completely automatic, without your intervention. A private round is always HCPI-relevant.

### **Example of the HCPI relevance test**

The competition takes place in February, the course is probably not playable in accordance with the rules.

You are setting the competition as "not HCPI relevant". In this case an "automatic OK" is sent from the intranet, since the tournament date is outside the "season":

<b>P</b> - 09.02.21 - Teilnehmer:	0 / Gä	ste: 0		? X	
Name, Datum, Platz			4 =	•	
Kürzel 21016 Name	NICH	T HCPI Relevant vor der Season	Projekt		
Lochzahl 18 (36 -> 2 Runo	en, max	. 108 -> 6 Runden)	T Trea		
Datum 09.02.21		Begründung für die HCPI-Relevar	ız		×
Platz 9001.1.6.11 Platz A Hcp-Grenze der Abschläge	Herren	Bitte begründen Sie, wieso die Rele dieser Art eingestellt werden so	vanz in bll:	<b>√</b> <u>о</u> к	
	Damen	nicht HCPI-relevant		Х Арр	ruch
Ausschreibung HCP-GrenzeMeldung		Wir beantragen dies aufgrund:			
Spielform Einzel		(bitte wählen)	•		
Zählweise Stablefo	d	) (bitte wählen) Platz nicht regelkonform besnielbar	4/4 🗙		
Stechen Schwerst	e/Leicht	Sponsorenturnier			
Blind-Hole Nein	-	Divers			
Jahrespreiswirks. Nein		Gemass DGV bisher relevant			
Intern/Gäste Offen		<ul> <li><u>P</u>reise/Kategorien <u>T</u>eamwertung</li> </ul>			
HCP-wirksam nicht HC	Pl-releva	nt 🔻 🖗	📑 Ende		

Do not forget to make the Internet settings and then transfer the competition to the INTRANET. You will receive the answers from the intranet with another intranet synchronization (or automatically if you have set up the intranet service). You can see the results in the intranet information window:

<u>D</u> Aktuelle Informationen		_ 🗆	X
Alarm Alles Geburtstag Eintritt Intranet	Anmeldung Ergeo	onis Quittung	5
EINTRITT: Gundlach, Kilian, 21.01.21			
Achtung der Status zur HCPI-Relevanz wurde vom D	GV abgeändert: 49000	1606313.1 - 0/1: 9	Ses
Achtung der Status zur HCPI-Relevanz wurde vom D	GV abgeändert: 49000	1607359.1 - 0/1: r	nic
Ausgang: NICHT HCPI Relevant vor; 09.02.21-14:01: In	nfo: verarbeitet (11); 09	9.02.21-14:00: OK	: (0
✓ HCPI-Relevanz bestätigt: 490001608596.1 - 1/0: NICH	T HCPI Relevant vor		

### Example HCPI relevance not confirmed

The competition will take place on May 10th (during the "Season") and will be "not HCPI-relevant". After transferring it to the intranet you will receive an alarm and the competition will automatically be set to "HCPI-relevant".

¢	Aktu	elle Inf	formationen	I			88 _	
A	larm	Alles	Geburtstag	Eintritt	Intranet	Anmeldung	Ergebnis	Quittung
	* EIN	TRITT: GL	– undlach, Kilian, 2	21.01.21				
	Ach	tung der	Status zur HCPI	-Relevanz v	wurde vom D	GV abgeändert	49000160631	3.1 - 0/1: Ses
	🗸 Ach	ntung der	Status zur HCPI	-Relevanz v	wurde vom D	GV abgeändert	49000160735	9.1 - 0/1: nic
	🗸 Aus	sgang: NI	CHT HCPI Releva	nt vor; 09.	02.21-14:01: I	nfo: verarbeitet	(11); 09.02.21	-14:00: OK (0
	√нс	PI-Releva	nz bestätigt: 490	001608596	6.1 - 1/0: NICH	T HCPI Relevan	t vor	
	🗸 Aus	sgang: NI	CHT HCPI Releva	nt vor; 09.0	02.21 <mark>-14</mark> :18: I	nfo: verarbeitet	(11); 09.02.21	-14:18: OK (1
	🗸 Aus	sgang: nio	tht HCP REL Sea	son; 09.02.	21-14:19: Info	: verarbeitet (11	); 09.02.21-14	:18: OK (0) A:
	🗸 нсі	PI-Releva	nz bestätigt: 490	001608596	5.1 - 1/0: NICH	T HCPI Relevan	t vor	
	🌲 Ach	ntung der	Status zur HCPI	-Relevanz v	wurde vom D	GV abgeändert	49000160735	9.1 - 0/1: nid
								/
ť	🗍 <u>L</u> ösch	nen		🔒 Drucke	en	1	Bearbeiten	

Mark the line with the alarm and click on "Edit":

HCPI-Relevanz	$\times$
nicht HCP REL Season Runde: 1	
Vom Server wird diese Information zur HCPI-Relevanz gesendet:	
ACHTUNG: Der Status zur HCPI-Relevanz wurde vom DGV abgeändert. Aktueller Status: Relevanz umschalten	
✓ 0K	
▶ <u>W</u> ettspiel öffnen	

With "Open competition" you are directly in the basic settings of the changed competition:

nicht H(	CP REL S	Season - O	) <b>5.05.2</b> 1	I - Teilne	hmer: 0	) / Gäste:	0	?	>
-Name, Datu	um, Platz-							4 -	
Kürzel	21013	Name nicht HCP REL Season						Projekt	
Lochzahl	18 (36	5 -> 2 Runde	n, max. 1	08 -> 6 Run	den)			- <u>N</u> eu	
Datum	05.05.21							<u>A</u> ndern	F11
Platz	7737.1.4	.4 Owinger	n Überlin;	gı	Mehrere	Plätze im Tu	rnier	🗍 L <u>ö</u> schen	
Hcp-Grenze	e der Absc	hläge H	erren	/-//-/-				[] <u>K</u> opieren	
		D	amen	/-/-/				🧟 Spieler	
Ausschreib	ung							彈 <u>E</u> rgebnisse	
HCP-Grenz	e	Meldung		Rechnen		Hcp-Faktor		Brucken	F8
Spielform		Einzel			~	Details			
Zählweise		Stableford			~			S, Neningeld	
						(i) Informa	ationen	Abschluss	
Stechen		Schwerste/	Leichtest	e		9, 6, 3, 1		💮 Internet	
Blind-Hole		Nein	Ŧ					P:#0 Online	
Jahrespreis	wirks.	Nein	Ŧ	<u>A</u> usschrei	b-Text	P <u>i</u> n-Pos	itions		
		0.00	~	Preise/Kat	regorien	Teamwertu	ng		
Intern/Gäst	e	Offen		-		_	0		

Now think about what to do:

• If the competition was accidentally set to "not HCPI-relevant" during the season, simply update the publication of the competition on the Internet.

 If the competition should actually be "not HCPI-relevant", contact the DGV directly at handicap@dgv.golf.de